

Des Moines Area Community College

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Board of Directors Meeting Minutes

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2-19-2007

## **Board of Directors Meeting Minutes (February 19, 2007)**

DMACC

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**Des Moines Area Community College  
Board of Directors  
Work Session**

**February 19, 2007 – 4:00 P.M.**

Eldon Leonard Board Room  
2006 S Ankeny Blvd.  
Ankeny, IA 50023

**AGENDA**

- Call to Order
- Consideration of Tentative Agenda
- Review of Proposed FY 2008 Budget
- Adjournment

Board of Directors  
Des Moines Area Community College

BOARD WORK SESSION  
February 19, 2007

A work session of the Des Moines Area Community College Board of Directors was held at the Ankeny Campus on February 19, 2007. Board Vice Chair Ben Norman called the meeting to order at 4:00 p.m.

ROLL CALL

Members present: Jim Crawford, Kevin Halterman, Jim Knott, Cheryl Langston, Ben Norman, Madelyn Tursi.

Members connected via telenet: Wayne Rouse.

Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Greg Martin, Board Treasurer, Kim Linduska, Executive Vice President; Doug Williams, Vice President; Joe Robbins, Controller.

CONSIDERATION OF  
TENTATIVE AGENDA

Rouse moved; seconded by Crawford to approve the tentative agenda as presented.

Motion passed unanimously. Aye-Crawford, Halterman, Knott, Langston, Norman, Rouse, Tursi. Nay-none.

REVIEW OF FY 2008  
BUDGET

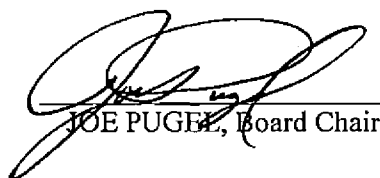
Doug Williams, Vice President, Business Services, presented the 2008 Proposed Budget.

It was noted that the proposed budget has been presented to student groups for their review and that the students support the budget. It was also noted that the recent increase in minimum wage did not affect the proposed budget.

ADJOURN

Langston moved to adjourn; seconded by Rouse.

Motion passed unanimously and at 4:38 pm, Board Vice Chair Norman adjourned the meeting. Aye-Crawford, Halterman, Knott, Langston, Norman, Rouse, Tursi. Nay-none.

  
JOE PUGH, Board Chair

  
CAROLYN FARLOW, Board Secretary

Board of Directors  
Des Moines Area Community College

Regular Board Meeting  
February 19, 2007 - 5:00 p.m.  
Eldon Leonard Boardroom  
Ankeny Campus

1. Call to order.
2. Roll call.
3. Consideration of tentative agenda.
4. Public comments.
5. Presentations: Sue Wickham, DMACC HEA Representative  
  
Scott Ocken and Al Pieper – Ford Award
6. Consent Items.
  - a. Consideration of minutes from December 21, 2006 Special Board Meeting and January 8, 2007 Regular Board Meeting.
  - b. Human Resources report.
  - c. Consideration of payables.
7. Board Report 07-006. Authorization for Filing and Publication (not final approval) of the Proposed FY 2008 General and Plant Fund Budgets (Funds 1, 2 and 7) and establishment of a date for the Public Hearing on said budgets.
8. Board Report 07-007. A resolution approving the form and content and execution and delivery of a Grow Iowa Values Fund training contract under **Chapter 260F**, Code of Iowa, for **AJ Allen Mechanical Contractors, Inc. Project #2.**
9. Board Report 07-008. A resolution approving the form and content and execution and delivery of a Grow Iowa Values Fund training contract under **Chapter 260F**, Code of Iowa, for **Heska Corporation.**
10. Board Report 07-009. A resolution approving the form and content and execution and delivery of a Grow Iowa Values Fund training contract under **Chapter 260F**, Code of Iowa for **Strategic America, Inc.**
11. Board Report 07-010. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **Medical Industries America, Inc. dba EVO Medical Solutions Project #3.**

12. Board Report 07-011. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **MetLife Group, Inc.**
13. Board Report 07-012. Addition of Women's Cross County and Men's Golf as Interscholastic Sports.
14. Board Report 07-013. Approval of Lease with Iowa Workforce Development.
15. Board Report 07-014. Approval of Land Transfer with Prairie Trails.
16. Presentation of financial report.
17. President's report.
18. Committee reports.
19. Board members' reports.
20. Information items:
  - March 9 – President's Day – Staff and Faculty In-Service; Boone Campus – All campuses closed.
  - March 12 – Board meeting, Ankeny campus, 4:00 p.m.
  - March 14 – PTK Recognition Program, West Des Moines Marriott; 6:00 p.m.
  - March 19-24 – Spring Break.
  - May 3 – Commencement for Ankeny, Newton, Urban and West Campuses, Vets Auditorium; 7:00 p.m.
  - May 4 – Boone Commencement; 10:00 a.m.
  - May 7 – Carroll Commencement, Carroll Senior High School; 6:30 p.m.
21. Adjourn.

Board of Directors  
Des Moines Area Community College

REGULAR BOARD  
MEETING  
February 19, 2007

The regular meeting of the Des Moines Area Community College Board of Directors was held at the Ankeny Campus on February 19, 2007. Board Vice Chair Ben Norman called the meeting to order at 5:00 p.m.

ROLL CALL

Members present: Jim Crawford, Kevin Halterman, Jim Knott, Cheryl Langston, Ben Norman, Madelyn Tursi.

Members connected via telenet: *Joe Pugel\**, Wayne Rouse.

Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Greg Martin, Board Treasurer, faculty and staff.

CONSIDERATION OF  
TENTATIVE AGENDA

Board Vice Chair Norman announced that Item #15 - Approval of Land Transfer with Prairie Trails was being pulled from the agenda. Halterman moved; seconded by Crawford to approve the revised agenda.

Motion passed unanimously. Aye-Crawford, Halterman, Knott, Langston, Norman, Pugel, Rouse, Tursi. Nay-none.

PUBLIC COMMENTS

None.

PRESENTATIONS

Sue Wickham, DMACC HEA Representative, provided an overview of services available at the Academic Achievement Center on the Ankeny campus. These services are also provided to students at each of the other DMACC campuses.

Jeff Calkin, Automotive Program Chair, introduced Al Pieper, Instructor, who announced that DMACC achieved 100% of its performance standards for the Ford Asset Program and that DMACC was one of only two schools in the United States to accomplish this.

*\*Pugel departs due to telephone difficulties.*

CONSENT ITEMS

Tursi moved; seconded by Crawford to approve the consent items: a) Minutes from the December 21, 2006 Special Board Meeting and January 8, 2007 Regular Board Meeting; b) Revised Human Resources report (Attachment #1); and c) Payables (Attachment #2).

Motion passed unanimously. Aye-Crawford, Halterman, Knott, Langston, Norman, Rouse, Tursi. Nay-none.

APPROVE SETTING  
PUBLIC HEARING DATE  
FOR FY2008 GENERAL  
AND PLANT FUND  
BUDGETS

Board Report 07-006. Halterman moved; seconded by Knott to recommend that the Board adopt a motion authorizing filing and publication of the proposed FY2008 General and Plant Fund Budgets (Funds 1, 2, and 7) and setting the public hearing on March 12, 2007.

Motion passed unanimously. Aye- Crawford, Halterman, Knott, Langston, Norman, Rouse, Tursi. Nay-none.

APPROVE RETRAINING OR  
TRAINING AGREEMENTS

Crawford moved; seconded by Knott to approve items #8 (AJ Allen Mechanical Contractors, Inc. Project #2); #9 (Heska Corporation); #10 (Strategic America, Inc.) #11 (Medical Industries America, Inc. dba EVO Medical Solutions Project #3); and #12 (MetLife Group, Inc.) as one consent item.

Motion passed on a roll call vote. Aye- Crawford, Halterman, Knott, Langston, Norman, Rouse, Tursi. Nay-none.

*AJ Allen Mechanical  
Contractors, Inc. Project #2*

Board Report 07-007. Attachment #3. A resolution approving the form and content and execution and delivery of a Grow Iowa Values Fund training contract under **Chapter 260F**, Code of Iowa, for **AJ Allen Mechanical Contractors, Inc. Project #2.**

*Heska Corporation*

Board Report 07-008. Attachment #4. A resolution approving the form and content and execution and delivery of a Grow Iowa Values Fund training contract under **Chapter 260F**, Code of Iowa, for **Heska Corporation.**

*Strategic America, Inc.*

Board Report 07-009. Attachment #5. A resolution approving the form and content and execution and delivery of a Grow Iowa Values Fund training contract under **Chapter 260F**, Code of Iowa for **Strategic America, Inc.**

*Medical Industries America,  
Inc. dba EVO Medical  
Solutions Project #3*

Board Report 07-010. Attachment #6. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **Medical Industries America, Inc. dba EVO Medical Solutions Project #3.**

*MetLife Group, Inc.*

Board Report 07-011. Attachment #7. A resolution approving the form and content and execution and delivery of a retraining or training agreement under **Chapter 260F**, Code of Iowa, for **MetLife Group, Inc.**

ADDITION OF WOMEN'S  
CROSS COUNTY AND  
MEN'S GOLF

Board Report 07-012. Rouse moved; seconded by Knott recommending that the Board approve the addition of men's golf and women's cross country to DMACC intercollegiate offerings beginning fall term 2007.

Motion passed unanimously. Aye-Crawford, Halterman, Knott, Langston, Norman, Rouse, Tursi. Nay-none.

APPROVAL OF LEASE  
WITH IOWA WORKFORCE  
DEVELOPMENT

Board Report 07-013. Langston moved; seconded by Halterman recommending that the Board approve the lease agreement with IWD.

Motion passed on a roll call vote. Aye- Crawford, Halterman, Knott, Langston, Norman, Rouse, Tursi. Nay-none.

FINANCIAL REPORT

Doug Williams, Vice President, Business Services presented the January 2007 financial report as shown in Attachment #8 to these minutes.

Joe Robbins, Controller, provided an overview of the student ID program to be implemented this summer or fall.

Crawford moved; seconded by Knott recommending that the Board receive and file the financial report.

Motion passed unanimously. Aye-Crawford, Halterman, Knott, Langston, Norman, Rouse, Tursi. Nay-none.

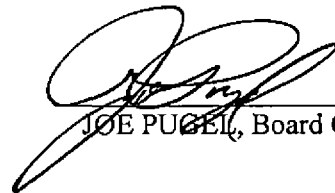
COMMITTEE REPORTS

None.

ADJOURN

Halterman moved to adjourn; seconded by Tursi.

Motion passed unanimously and at 6:05 pm, Board Vice Chair Norman adjourned the meeting. Aye-Crawford, Halterman, Knott, Langston, Norman, Rouse, Tursi. Nay-none.

  
JOE PUGEL, Board Chair  
CAROLYN FARLOW, Board Secretary



**AGENDA ITEM**      **Revised Human Resources Report**

**BACKGROUND**

**I.            New Employee**

**A.    New Position**

1. **Conway, Anna L.**  
Instructor, Speech  
Urban Campus  
9 Month Position  
Annual Salary: \$40,462  
Effective: January 2, 2007  
Continuing Contract

**B.    Replacement Position**

1. **Vaughn, Stacy L.**  
Instructor, Academic Achievement Center  
Ankeny Campus  
9 Month Position  
Annual Salary: \$44,393  
Effective: August 23, 2007  
Continuing Contract
2. **Wagner, Donavun J.**  
Instructor, Ford ASSET  
Ankeny Campus  
9 Month Position  
Annual Salary: \$43,738  
Effective: Feb. 5, 2007  
Continuing Contract

**II.          Contract Change**

1. **Peters, Randy**  
Instructor, Auto Mechanics Technology  
Ankeny Campus  
Change from 9 month to 12 Month  
Effective: January 1, 2007  
Continuing Contract

**III. Early Retirement**

- A. Brandmeyer, Theatta**  
Secretary/Grants Monitor  
Ankeny Campus  
Effective: June 30, 2007  
Benefit Payment Equals \$39,452 to be paid in two equal payments
- B. Brown, Cyrus III**  
Instructor, Mathematics  
Ankeny Campus  
Effective: May 4, 2007  
Benefit Payment Equals \$35,736 to be paid in two equal payments
- C. Metten, Connie**  
Administrative Assistant 4  
Ankeny Campus  
Effective: June 30, 2007  
Benefit Payment Equals \$30,616 to be paid in two equal payments
- D. Shuman, Ann**  
Instructor, Commercial Art  
Ankeny Campus  
Effective: May 4, 2007  
Benefit Payment Equals \$35,730 to be paid in two equal payments
- E. Silberhorn, Virginia**  
Instructor, Academic Achievement  
Boone Campus  
Effective: August 14, 2007  
Benefit Payment Equals \$65,391 to be paid in two equal payments
- F. Stone, Margaret**  
Coordinator, Iowa New Choices  
Boone Campus  
Effective: June 30, 2007  
Benefit Payment Equals \$36,424 to be paid in two equal payments
- G. Twedt, John**  
Instructor, Building Trades  
Ankeny Campus  
Effective: August 14, 2007  
Benefit Payment Equals \$79,140 to be paid in two equal payments

**H. Wangerin, Virginia**

Director, Nursing Education

Ankeny Campus

Effective: June 30, 2007

Benefit Payment Equals \$72,230 to be paid in two equal payments

**RECOMMENDATION**

It is moved that the Board accepts the President's recommendation as to the above personnel actions.

Date: 01/25/2007

List of checks over \$2,500.00

from 19-DEC-2006 to 24-JAN-2007

Time: 02:07 PM

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Alliant Energy	384288	\$8,347.09	\$5,628.50	6190	Utilities	Utilities
			\$2,718.59	6190	Utilities	Utilities
Badding Winker Partnershi	384311	\$3,000.00	\$3,000.00	6210	Building Rental for	Rental of Buildings
BCR	384315	\$15,000.00	\$15,000.00	6269	Equipment Replacemen	Other Services
Budgetext	384331	\$6,836.98	\$105.00	6520	Bookstore - Carroll	Purchases for Resale
			\$6,712.00	6520	Bookstore - West Cam	Purchases for Resale
			\$19.98	6520	Bookstore - Carroll	Purchases for Resale
CDW Government Inc	384339	\$18,973.31	\$102.98	6323	Dean, Business & Inf	Minor Equipment
			\$9,023.00	6323	Technical Update Equ	Minor Equipment
			\$1,360.90	6323	Life Skills for Pris	Minor Equipment
			\$54.99	6322	Technical Update Equ	Materials & Supplies
			\$55.00	6322	Technical Update Equ	Materials & Supplies
			\$355.20	6322	Business Technology	Materials & Supplies
			\$2,578.00	6323	Equipment Replacemen	Minor Equipment
			\$70.00	6322	Info Tech/Network Ad	Materials & Supplies
			\$1,487.40	6323	Technical Update Equ	Minor Equipment
			\$2,875.81	6323	Technical Update Equ	Minor Equipment
			\$39.00	6322	Tool Machinist	Materials & Supplies
			\$704.98	6323	Technical Update Equ	Minor Equipment
			\$266.05	6322	Office of VP, Commnt	Materials & Supplies
Childers, Julie K.	384342	\$2,968.15	\$2,968.15	6480	Office of Exec Dean,	Travel-In State
Christ the King Catholic	384343	\$4,125.00	\$4,125.00	6210	Youth at Risk - Anke	Rental of Buildings
Commercial Card Solutions	384356	\$6,906.32	\$1,536.20	6420	Vehicle Pool	Vehicle Materials an
			\$52.74	6420	Heavy Diesel Equipme	Vehicle Materials an
			\$310.39	6420	Office of Exec Dean,	Vehicle Materials an
			\$132.83	6420	Office of Exec Dean,	Vehicle Materials an
			\$294.52	6420	Youth at Risk - Anke	Vehicle Materials an
			\$1,130.88	6420	Office of the Dir, P	Vehicle Materials an

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Date: 01/25/2007

List of checks over \$2,500.00

from 19-DEC-2006 to 24-JAN-2007

Time: 02:07 PM

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Commercial Card Solutions	384356	\$6,906.32	\$1,159.42	6420	Mechanical Maintenanc	Vehicle Materials an
			\$911.31	6420	Grounds	Vehicle Materials an
			\$264.24	6420	Office of VP, Info S	Vehicle Materials an
			\$79.75	6420	Mail Service	Vehicle Materials an
			\$93.47	6420	Economic Development	Vehicle Materials an
			\$49.86	6420	Building Trades	Vehicle Materials an
			\$90.00	6420	Custodial	Vehicle Materials an
			\$77.41	6420	Campus Communication	Vehicle Materials an
			\$474.93	6420	Transportation	Vehicle Materials an
			\$116.00	6420	Physical Plant Opera	Vehicle Materials an
			\$54.72	6420	Physical Plant Opera	Vehicle Materials an
			\$77.65	6420	Transportation Insti	Vehicle Materials an
Cornerstone Energy Inc	384360	\$42,492.45	\$42,492.45	6190	Utilities	Utilities
Decision One	384371	\$6,752.39	-\$681.45	6322	Data Processing	Materials & Supplies
			\$1,858.46	6322	Data Processing	Materials & Supplies
			\$1,858.46	6322	Data Processing	Materials & Supplies
			\$1,858.46	6322	Data Processing	Materials & Supplies
			\$1,858.46	6322	Data Processing	Materials & Supplies
Des Moines Steel Company	384376	\$2,726.00	\$2,726.00	6322	Story County Academy	Materials & Supplies
Des Moines Water Works	384377	\$7,563.30	\$171.05	6190	Utilities	Utilities
			\$26.23	6190	Utilities	Utilities
			\$10.88	6190	Horticulture	Utilities
			\$35.27	6190	Utilities	Utilities
			\$85.80	6190	Utilities	Utilities
			\$66.05	6190	Utilities	Utilities
			\$51.74	6190	Utilities	Utilities
			\$31.39	6190	Utilities	Utilities
			\$182.86	6190	Utilities	Utilities
			\$6,771.93	6190	Utilities	Utilities
			\$27.52	6190	Utilities	Utilities
			\$14.22	6190	Utilities	Utilities

Date: 01/25/2007

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Des Moines Water Works	384377	\$7,563.30	\$30.33	6190	Utilities	Utilities
			\$58.03	6190	Utilities	Utilities
Dex Media	384379	\$8,804.17	\$8,804.17	6110	Office of Dir, Marke	Information Services
DMACC Foundation	384384	\$17,398.00	\$17,398.00	6210	Maytag Leased Space	Rental of Buildings
Educational Resources	384395	\$9,250.00	\$9,250.00	6324	Technology Fees	Computer Software
Elkton Baseball and Softb	384402	\$3,000.00	\$3,000.00	6489	Iowa Energy Ctr Ener	Staff Development-In
Fareway Stores	384410	\$15,761.54	\$15,761.54	6269	Fareway #3-Job Spec	Other Services
Films for the Humanities	384414	\$3,999.71	\$149.95	6310	Equip Replacement Li	Library Books
			\$1,429.91	6310	Equip Replacement Li	Library Books
			\$2,159.95	6310	Equip Replacement Li	Library Books
			\$259.90	6310	Equip Replacement Li	Library Books
Five Star Industries	384416	\$2,709.27	\$2,155.63	6269	Five Star Industries	Other Services
			\$426.49	6269	Five Star Industries	Other Services
			\$127.15	6269	Five Star Industries	Other Services
Forst Training and Consul	384419	\$3,999.60	\$3,999.60	6269	Pella Corp #6-Job Sp	Other Services
Glazers Distributors of I	384429	\$3,595.80	\$3,477.60	6518	Hospitality Careers	Gourmet Dinners
			\$118.20	6518	Hospitality Careers	Gourmet Dinners
Hammer Medical Supply	384434	\$6,469.00	\$3,180.00	6323	Equip Replacement He	Minor Equipment
			\$3,289.00	6322	Newton ACE Nursing L	Materials & Supplies
Harkers Distribution Inc	384438	\$3,165.19	\$112.09	6519	Bistro	College Inn
			\$210.62	6518	Hospitality Careers	Gourmet Dinners
			\$1,353.41	6519	Bistro	College Inn
			\$492.42	6518	Hospitality Careers	Gourmet Dinners
			\$996.65	6518	Hospitality Careers	Gourmet Dinners

Date: 01/25/2007

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Health Education Systems	384441	\$2,695.00	\$280.00	6322	NLN Testing	Materials & Supplies
			\$910.00	6322	NLN Testing	Materials & Supplies
			\$1,505.00	6322	NLN Testing	Materials & Supplies
Heartland Coop	384442	\$4,516.95	\$4,516.95	6322	Dallas County Farm O	Materials & Supplies
Heartland Medical Supply	384443	\$10,665.66	\$14.90	6322	Surgical Technician	Materials & Supplies
			\$12.95	6322	Surgical Technician	Materials & Supplies
			\$9,867.37	6322	Surgical Technician	Materials & Supplies
			\$226.09	6322	Surgical Technician	Materials & Supplies
			\$515.40	6322	Surgical Technician	Materials & Supplies
			\$28.95	6322	Surgical Technician	Materials & Supplies
Hewlett Packard	384446	\$30,812.80	\$6,173.00	6060	Information Systems	Maintenance/Repair o
			\$882.00	6323	Surgical Technician	Minor Equipment
			\$5,968.00	6323	Technical Update Equ	Minor Equipment
			\$1,562.00	6323	Office of VP, Info S	Minor Equipment
			\$110.00	6322	Library Automation	Materials & Supplies
			\$999.00	6323	Motorcycle and Moped	Minor Equipment
			\$117.00	6323	Office of VP, Commnt	Minor Equipment
			\$703.80	6322	WLAN Support	Materials & Supplies
			\$117.00	6323	Surgical Technician	Minor Equipment
			\$440.00	6322	Youth at Risk - Anke	Materials & Supplies
			\$102.00	6322	WLAN Support	Materials & Supplies
			\$1,922.00	6323	Auto Service ACE Pro	Minor Equipment
			\$10,835.00	6323	Technical Update Equ	Minor Equipment
			\$882.00	6323	Office of VP, Commnt	Minor Equipment
Houghton Mifflin Company	384452	\$2,806.59	\$1,198.26	6520	Bookstore - Newton	Purchases for Resale
			\$1,403.28	6520	Bookstore - West Cam	Purchases for Resale
			\$205.05	6520	Bookstore - Carroll	Purchases for Resale
Impact Sports Inc	384465	\$3,922.19	-\$435.00	6322	Women's Basketball	Materials & Supplies
			\$93.72	6322	Women's Basketball	Materials & Supplies
			\$10.59	6322	Women's Basketball	Materials & Supplies

Date: 01/25/2007

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from 19-DEC-2006 to 24-JAN-2007

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Impact Sports Inc	384465	\$3,922.19	\$43.08	6322	Women's Basketball	Materials & Supplies
			\$2,328.00	6322	Women's Basketball	Materials & Supplies
			\$174.00	6322	Women's Basketball	Materials & Supplies
			\$183.66	6322	Women's Basketball	Materials & Supplies
			\$1,524.14	6322	Women's Basketball	Materials & Supplies
Iowa Student Loan Liquid	384480	\$3,267.00	\$3,267.00	1494	Fund 1 General Ledge	Partnership Loan Pro
J. Gretlein	384485	\$4,500.00	\$4,500.00	6210	Miscellaneous Colleg	Rental of Buildings
John Wiley and Sons Inc	384490	\$7,998.00	\$1,700.00	6520	Bookstore - Newton	Purchases for Resale
			\$480.00	6520	Bookstore - Carroll	Purchases for Resale
			\$2,140.00	6520	Bookstore - West Cam	Purchases for Resale
			\$3,678.00	6520	Bookstore - Urban Ca	Purchases for Resale
Litho Graphics Print Comm	384524	\$5,578.00	\$1,886.00	6322	Office of Exec Dean,	Materials & Supplies
			\$685.00	6120	GED Testing	Printing/Reproductio
			\$297.00	6120	Office of Dir, Finan	Printing/Reproductio
			\$285.00	6120	ASEP Auto	Printing/Reproductio
			\$109.00	6120	Office of Dir, Finan	Printing/Reproductio
			\$685.00	6120	Enrollment Managemen	Printing/Reproductio
			\$685.00	6120	Enrollment Managemen	Printing/Reproductio
			\$685.00	6120	Enrollment Managemen	Printing/Reproductio
			\$261.00	6120	Office of Dir, Finan	Printing/Reproductio
Marsden Bldg Maint LLC	384535	\$33,881.00	\$3,493.00	6030	Maytag Leased Space	Custodial Services
			\$680.00	6030	Custodial	Custodial Services
			\$2,384.00	6030	Physical Plant Opera	Custodial Services
			\$2,109.00	6060	Mechanical Maintenanc	Maintenance/Repair o
			\$21,379.00	6030	Custodial	Custodial Services
			\$1,445.00	6030	Physical Plant Opera	Custodial Services
			\$2,391.00	6030	Physical Plant Opera	Custodial Services
McGraw Hill Companies	384540	\$12,705.66	-\$6,141.75	6520	Bookstore - Newton	Purchases for Resale
			\$9.34	6230	Bookstore - Newton	Postage and Expediti



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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
McGraw Hill Companies	384540	\$12,705.66	\$6.60	6230	Bookstore - Urban Ca	Postage and Expediti
			\$215.50	6230	Bookstore - Urban Ca	Postage and Expediti
			\$21,079.25	6520	Bookstore - Urban Ca	Purchases for Resale
			\$441.91	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$323.69	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$2,326.25	6520	Bookstore - West Cam	Purchases for Resale
			-\$255.25	6520	Bookstore - Newton	Purchases for Resale
MidAmerican Energy Co	384553	\$17,236.58	\$5,910.56	6190	Utilities	Utilities
			\$125.20	6190	House 47 3921 NW 4th	Utilities
			\$5,279.63	6190	Utilities	Utilities
			\$1,758.50	6190	Utilities	Utilities
			\$489.25	6019	Headstart-Urban Camp	Other Professional S
			\$998.89	6190	Utilities	Utilities
			\$10.00	6190	Utilities	Utilities
			\$923.10	6190	Physical Plant Opera	Utilities
			\$1,402.58	6190	Utilities	Utilities
			\$266.75	6190	Utilities	Utilities
			\$72.12	6190	Utilities	Utilities
National Recoveries Inc	384570	\$2,934.40	\$2,934.40	6780	Office of Controller	Collection Agency Ex
Nationwide Mutual Insuran	384571	\$120,000.00	\$67,178.83	6269	Nationwide Mutual #7	Other Services
			\$52,821.17	6269	Nationwide Mutual #7	Other Services
New Media Learning LLC	384574	\$3,995.00	\$3,995.00	6269	Prevent Discriminati	Other Services
Newton Development Corp	384575	\$5,000.00	\$5,000.00	6269	Outreach Maintenance	Other Services
OSE Office Furniture Inc.	384582	\$3,938.24	\$21.49	6378	Equip Replacement Co	Materials/Supplies f
			\$3,916.75	6378	Equip Replacement St	Materials/Supplies f
Oxford University Press I	384584	\$11,012.77	\$600.00	6520	Bookstore - Urban Ca	Purchases for Resale
			\$10,260.00	6520	Bookstore - West Cam	Purchases for Resale
			\$135.85	6230	Bookstore - West Cam	Postage and Expediti

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Oxford University Press I	384584	\$11,012.77	\$16.92	6230	Bookstore - Urban Ca	Postage and Expediti
Pearson Education	384591	\$91,390.06	-\$2,463.30	6520	Bookstore - West Cam	Purchases for Resale
			-\$1,032.45	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,041.26	6520	Bookstore - Ankeny	Purchases for Resale
			-\$784.95	6520	Bookstore - Ankeny	Purchases for Resale
			-\$770.85	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,041.26	6520	Bookstore - Ankeny	Purchases for Resale
			-\$16.01	6520	Bookstore - Ankeny	Purchases for Resale
			\$3,080.00	6520	Bookstore - West Cam	Purchases for Resale
			\$8,952.75	6520	Bookstore - West Cam	Purchases for Resale
			\$72,031.49	6520	Bookstore - Urban Ca	Purchases for Resale
			\$1,044.00	6520	Bookstore - West Cam	Purchases for Resale
			\$1,317.15	6520	Bookstore - Urban Ca	Purchases for Resale
			\$6,279.95	6520	Bookstore - Urban Ca	Purchases for Resale
			\$1,110.75	6520	Bookstore - Carroll	Purchases for Resale
			\$4,792.50	6520	Bookstore - Boone	Purchases for Resale
			-\$20.03	6520	Bookstore - Ankeny	Purchases for Resale
			\$2,297.40	6520	Bookstore - West Cam	Purchases for Resale
			-\$108.53	6520	Bookstore - Ankeny	Purchases for Resale
			\$144.00	6520	Bookstore - West Cam	Purchases for Resale
			\$2,169.50	6520	Bookstore - West Cam	Purchases for Resale
			-\$73.95	6520	Bookstore - Ankeny	Purchases for Resale
			-\$430.20	6520	Bookstore - Ankeny	Purchases for Resale
			-\$796.39	6520	Bookstore - Ankeny	Purchases for Resale
			-\$905.85	6520	Bookstore - Ankeny	Purchases for Resale
			-\$125.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$2,148.00	6520	Bookstore - West Cam	Purchases for Resale
			-\$71.40	6520	Bookstore - Newton	Purchases for Resale
Pella Corporation	384592	\$275,451.35	\$245,540.72	6269	Pella Corp #6-Job Sp	Other Services
			\$3,135.85	6269	Pella Corp #6-Mgmt/S	Other Services
			\$26,774.78	6269	Pella Corp #6-Trng M	Other Services
Reinhart Foodservice	384627	\$4,601.29	-\$21.36	6518	Hospitality Careers	Gourmet Dinners

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Reinhart Foodservice	384627	\$4,601.29	\$465.77	6322	Hotel/Restaurant Man	Materials & Supplies
			\$187.35	6322	Hotel/Restaurant Man	Materials & Supplies
			\$416.71	6518	Hospitality Careers	Gourmet Dinners
			\$254.99	6322	Food Service-Culinar	Materials & Supplies
			\$1,214.10	6322	Food Service-Culinar	Materials & Supplies
			\$410.03	6322	Hotel/Restaurant Man	Materials & Supplies
			\$678.65	6518	Hospitality Careers	Gourmet Dinners
			\$67.57	6518	Hospitality Careers	Gourmet Dinners
			\$401.97	6518	Hospitality Careers	Gourmet Dinners
			\$718.46	6322	Hotel/Restaurant Man	Materials & Supplies
			-\$97.86	6518	Hospitality Careers	Gourmet Dinners
			-\$35.22	6518	Hospitality Careers	Gourmet Dinners
			-\$37.74	6518	Hospitality Careers	Gourmet Dinners
			-\$10.67	6518	Hospitality Careers	Gourmet Dinners
			-\$11.46	6518	Hospitality Careers	Gourmet Dinners
Securitas Security Servic	384640	\$14,685.29	\$5,049.94	6261	Physical Plant Opera	Contracted Security
			\$9,635.35	6261	Office of the Dir, P	Contracted Security
Smarthinking Inc	384647	\$7,000.00	\$7,000.00	6269	Web Based Instructio	Other Services
South Dakota State Univer	384651	\$8,320.00	\$8,320.00	6489	Iowa Energy Ctr Ener	Staff Development-In
Thomson Learning	384670	\$51,175.59	-\$293.75	6520	Bookstore - Carroll	Purchases for Resale
			-\$720.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$517.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$623.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$623.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$172.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,695.75	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,003.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$72.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$37.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$193.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$158.50	6520	Bookstore - Ankeny	Purchases for Resale

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VENDOR NAME	CHECK	CHECK AMOUNT	TRANSACTION ACCOUNT		INDEX TITLE	ACCOUNT TITLE
	NUMBER		AMOUNT	NUMBER		
Thomson Learning	384670	\$51,175.59	-\$697.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$751.20	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,809.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$393.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$579.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$547.75	6520	Bookstore - Ankeny	Purchases for Resale
			-\$705.00	6520	Bookstore - Carroll	Purchases for Resale
			\$2,647.50	6520	Bookstore - West Cam	Purchases for Resale
			\$16,128.00	6520	Bookstore - West Cam	Purchases for Resale
			\$355.45	6230	Bookstore - West Cam	Postage and Expediti
			\$23,202.80	6520	Bookstore - West Cam	Purchases for Resale
			\$28.79	6230	Bookstore - West Cam	Postage and Expediti
			\$1,500.25	6520	Bookstore - West Cam	Purchases for Resale
			\$52.45	6230	Bookstore - West Cam	Postage and Expediti
			\$43.70	6230	Bookstore - West Cam	Postage and Expediti
			\$359.59	6230	Bookstore - West Cam	Postage and Expediti
			-\$171.25	6520	Bookstore - Ankeny	Purchases for Resale
			\$4,425.85	6520	Bookstore - West Cam	Purchases for Resale
			\$2,830.41	6322	ABE Book Sales	Materials & Supplies
			\$602.00	6520	Bookstore - Carroll	Purchases for Resale
			\$5,407.00	6520	Bookstore - Carroll	Purchases for Resale
			\$207.50	6520	Bookstore - Carroll	Purchases for Resale
			\$16,800.00	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$77.75	6520	Bookstore - Ankeny	Purchases for Resale
			-\$37.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$533.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$516.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$865.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,310.25	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,927.25	6520	Bookstore - Ankeny	Purchases for Resale
			-\$630.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$610.75	6520	Bookstore - Ankeny	Purchases for Resale
			-\$663.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$375.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$623.00	6520	Bookstore - Ankeny	Purchases for Resale

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Thomson Learning	384670	\$51,175.59	-\$623.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$623.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,113.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$600.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$524.00	6520	Bookstore - Ankeny	Purchases for Resale
True North Companies	384677	\$98,935.76	\$35,387.15	6269	TrueNorth Enterprise	Other Services
			\$10,250.00	6269	TrueNorth Enterprise	Other Services
			\$53,298.61	6269	TrueNorth Enterprise	Other Services
United Healthcare Insuran	384678	\$724,436.85	\$718,497.98	2250	Fund 1 General Ledge	Health Insurance Pay
			\$5,938.87	2252	Fund 1 General Ledge	Dental Insurance Pay
VanWall Group	384693	\$61,395.41	\$1,558.90	6060	Dallas County Farm O	Maintenance/Repair o
			\$59,600.00	7100	Equip Replacement In	Furniture, Machinery
			\$236.51	6060	Physical Plant Opera	Maintenance/Repair o
VanWall Group	384694	\$3,296.71	\$3,296.71	6060	Physical Plant Opera	Maintenance/Repair o
DMACC	384775	\$3,977.25	\$977.25	6269	WIA-Dislocated Worke	Other Services
			\$3,000.00	6269	WIA-Dislocated Worke	Other Services
Iowa Quality Center	384789	\$2,950.00	\$2,950.00	6269	WIA-Dislocated Worke	Other Services
DMACC HEA	384907	\$4,338.32	\$4,338.32	2272	Fund 1 General Ledge	DMACC/HEA Dues Payab
IPERS	384919	\$84,482.12	\$84,482.12	2230	Fund 1 General Ledge	IPERS Payable
Vanguard Group	384954	\$7,560.95	\$7,560.95	2260	Fund 1 General Ledge	Tax Sheltered Annuit
Veridian Credit Union	384957	\$3,605.00	\$3,605.00	2299	Fund 1 General Ledge	Other Employee Deduc
1st Interiors	384958	\$44,772.00	\$8,819.00	6090	Buildings Equipment	Maintenance/Repair o
			\$5,259.00	6090	Buildings Equipment	Maintenance/Repair o
			\$8,122.00	6090	Buildings Equipment	Maintenance/Repair o

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
1st Interiors	384958	\$44,772.00	\$4,399.00	6090	Buildings Equipment	Maintenance/Repair o
			\$8,376.00	6090	Buildings Equipment	Maintenance/Repair o
			\$3,276.00	6090	Buildings Equipment	Maintenance/Repair o
			\$6,521.00	6090	Buildings Equipment	Maintenance/Repair o
Alliant Energy	384963	\$23,557.19	\$11,112.99	6190	Physical Plant Newto	Utilities
			\$8,303.63	6190	Utilities	Utilities
			\$4,140.57	6190	Utilities	Utilities
Associated Builders & Con	384974	\$39,377.28	\$39,377.28	6269	Apprenticeships 260F	Other Services
Beacon Management Group	384979	\$5,000.00	\$5,000.00	6015	Strengthenng Inst-Titl	Consultant's Fees
C and G Custom Sports App	384987	\$4,130.00	\$4,130.00	6322	Baseball	Materials & Supplies
Commercial Card Solutions	385001	\$102,967.90	\$102,967.90	2018	Purchasing Card	P-Card Monthy Cleari
DART	385007	\$9,822.10	\$9,822.10	6322	Office of Exec Dean,	Materials & Supplies
Hexagon Metrology	385042	\$3,500.00	\$3,500.00	6060	Story County Academy	Maintenance/Repair o
Houghton Mifflin Company	385047	\$2,573.22	\$2,573.22	6520	Bookstore - West Cam	Purchases for Resale
Hu Friedy	385048	\$9,572.60	-\$415.75	6322	SADHA	Materials & Supplies
			\$10,345.20	6322	SADHA	Materials & Supplies
			-\$356.85	6322	SADHA	Materials & Supplies
IDN-H Hoffman Inc	385051	\$5,028.34	-\$70.38	6377	Office of the Dir, P	Materials/Supplies f
			\$117.07	6377	Office of the Dir, P	Materials/Supplies f
			\$15.33	6322	Office of the Dir, P	Materials & Supplies
			\$1,304.10	6322	Office of the Dir, P	Materials & Supplies
			\$107.43	6322	Office of the Dir, P	Materials & Supplies
			\$2,647.85	6377	Office of the Dir, P	Materials/Supplies f
			\$906.94	6377	Office of the Dir, P	Materials/Supplies f
Iowa Communications Netwo	385057	\$26,437.55	\$12,946.23	6150	Campus Communication	Communications

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Iowa Communications Netwo	385057	\$26,437.55	\$84.23	6150	Adult Basic Educatio	Communications
			\$4,238.11	6269	Distance Learning	Other Services
			\$2,419.77	6150	Continuing Ed, Criti	Communications
			\$302.94	6150	Continuing Ed, Home	Communications
			\$1,191.07	6150	Campus Communication	Communications
			\$4,859.25	6150	Campus Communication	Communications
			\$0.33	6150	Campus Communication	Communications
			\$96.81	6150	Campus Communication	Communications
			\$111.35	6150	Campus Communication	Communications
			\$97.31	6150	Campus Communication	Communications
			\$90.15	6150	Campus Communication	Communications
Iowa Culture and Language	385058	\$2,600.00	\$2,600.00	6489	DE ABE Workshop	Staff Development-In
Iowa Valley Continuing Ed	385065	\$23,083.20	\$23,083.20	6269	Grow Iowa Values Fun	Other Services
MCG Strategic Services	385091	\$2,500.00	\$2,500.00	6269	Workforce Services	Other Services
McGraw Hill Companies	385092	\$60,537.67	-\$192.50	6520	Bookstore - West Cam	Purchases for Resale
			\$54.03	6230	Bookstore - West Cam	Postage and Expediti
			\$10,877.50	6520	Bookstore - West Cam	Purchases for Resale
			\$54,029.75	6520	Bookstore - Boone	Purchases for Resale
			\$5.69	6230	Bookstore - Boone	Postage and Expediti
			\$194.15	6520	Bookstore - Boone	Purchases for Resale
			\$56.85	6230	Bookstore - Boone	Postage and Expediti
			\$5,288.40	6520	Bookstore - Boone	Purchases for Resale
			\$387.34	6230	Bookstore - Boone	Postage and Expediti
			\$161.52	6230	Bookstore - West Cam	Postage and Expediti
			\$0.00	6230	Bookstore - West Cam	Postage and Expediti
			\$3,001.00	6520	Bookstore - West Cam	Purchases for Resale
			-\$51.75	6520	Bookstore - Urban Ca	Purchases for Resale
			\$600.00	6520	Bookstore - West Cam	Purchases for Resale
			\$16.94	6230	Bookstore - West Cam	Postage and Expediti
			-\$13,891.25	6520	Bookstore - Boone	Purchases for Resale
Mid Iowa Construction	385095	\$2,688.00	\$2,688.00	6090	Physical Plant Opera	Maintenance/Repair o

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
MidAmerican Energy Co	385096	\$10,198.60	\$5,172.55	6190	Utilities	Utilities
			\$1,810.95	6190	Utilities	Utilities
			\$67.16	6190	Utilities	Utilities
			\$1,478.40	6190	Utilities	Utilities
			\$1,669.54	6190	Utilities	Utilities
Midwest Coaches Inc	385099	\$36,372.86	-\$2,000.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$429.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$1,673.15	6420	Office of Exec Dean,	Vehicle Materials an
			\$376.30	6420	Office of Exec Dean,	Vehicle Materials an
			\$656.25	6420	Office of Exec Dean,	Vehicle Materials an
			\$468.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$1,225.80	6420	Office of Exec Dean,	Vehicle Materials an
			\$1,180.40	6420	Office of Exec Dean,	Vehicle Materials an
			\$1,144.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$365.65	6420	Office of Exec Dean,	Vehicle Materials an
			\$2,350.40	6420	Office of Exec Dean,	Vehicle Materials an
			\$1,040.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$2,320.50	6420	Office of Exec Dean,	Vehicle Materials an
			\$433.13	6420	Office of Exec Dean,	Vehicle Materials an
			\$369.20	6420	Office of Exec Dean,	Vehicle Materials an
			\$369.20	6420	Office of Exec Dean,	Vehicle Materials an
			\$1,180.40	6420	Office of Exec Dean,	Vehicle Materials an
			\$572.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$2,672.80	6420	Office of Exec Dean,	Vehicle Materials an
			\$2,698.80	6420	Office of Exec Dean,	Vehicle Materials an
			\$772.50	6420	Office of Exec Dean,	Vehicle Materials an
			\$594.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$844.75	6420	Office of Exec Dean,	Vehicle Materials an
			\$429.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$832.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$806.00	6420	Office of Exec Dean,	Vehicle Materials an
			\$437.25	6420	Office of Exec Dean,	Vehicle Materials an
			\$11,538.38	6470	Boone Athletic Depart	Travel-Out of State
			\$594.00	6420	Office of Exec Dean,	Vehicle Materials an



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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Nebraska Book Company Inc	385110	\$24,486.98	-\$2,476.34	6520	Bookstore - Carroll	Purchases for Resale
			\$895.23	6520	Bookstore - Carroll	Purchases for Resale
			\$6.42	6230	Bookstore - West Cam	Postage and Expediti
			\$98.60	6520	Bookstore - West Cam	Purchases for Resale
			\$3,007.75	6520	Bookstore - Carroll	Purchases for Resale
			\$92.50	6520	Bookstore - Carroll	Purchases for Resale
			\$469.32	6520	Bookstore - Carroll	Purchases for Resale
			-\$2,384.96	6520	Bookstore - Boone	Purchases for Resale
			-\$2,228.86	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$37.00	6520	Bookstore - Urban Ca	Purchases for Resale
			\$27,044.32	6520	Bookstore - Boone	Purchases for Resale
POS Support LLC	385124	\$2,722.43	\$2,722.43	6322	Bookstore - Ankeny	Materials & Supplies
Solutions Inc	385138	\$12,061.25	\$8,205.00	6322	Office of Dir, Marke	Materials & Supplies
			\$3,856.25	6322	Office of Dir, Marke	Materials & Supplies
Standard Insurance Compan	385141	\$22,169.79	\$16,085.91	2254	Fund 1 General Ledge	Long Term Disability
			\$6,083.88	2255	Fund 1 General Ledge	Misc Insurances Paya
Unimerica Workplace Benef	385158	\$20,424.21	\$14,369.76	2253	Fund 1 General Ledge	Basic Life Insurance
			\$1,425.34	2255	Fund 1 General Ledge	Misc Insurances Paya
			\$1,080.48	2255	Fund 1 General Ledge	Misc Insurances Paya
			\$3,548.63	2255	Fund 1 General Ledge	Misc Insurances Paya
University of Northern Io	385166	\$4,914.80	\$4,914.80	6269	Office of Controller	Other Services
US Postal Service	385171	\$3,000.00	\$3,000.00	6230	Mail Service	Postage and Expediti
Scholars for Educational	385206	\$5,250.00	\$1,750.00	6269	Office of Sr VP, Aca	Other Services
			\$3,500.00	6269	Office of Exec Dean,	Other Services
Iowa Comprehensive Human	385223	\$38,925.57	\$38,925.57	6019	WIA-Youth	Other Professional S
Iowa Workforce Developmen	385225	\$13,495.35	\$37.82	6220	WIA-Administration	Rental of Equipment

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Iowa Workforce Developmen	385225	\$13,495.35	\$4,362.57	6210	Promise Jobs-Trainin	Rental of Buildings
			\$227.89	6220	WIA-Dislocated Worke	Rental of Equipment
			\$347.30	6220	Promise Jobs-Trainin	Rental of Equipment
			\$54.73	6220	Promise Jobs-Support	Rental of Equipment
			\$30.85	6220	Promise Jobs-Adminis	Rental of Equipment
			\$40.80	6220	WIA-Youth	Rental of Equipment
			\$88.57	6220	WIA-Adult	Rental of Equipment
			\$62.50	6210	Learning Center #3-A	Rental of Buildings
			\$2,037.53	6210	Learning Center #2	Rental of Buildings
			\$2,862.55	6210	WIA-Dislocated Worke	Rental of Buildings
			\$4.98	6220	Learning Center #3-A	Rental of Equipment
			\$162.21	6220	Learning Center #2	Rental of Equipment
			\$687.51	6210	Promise Jobs-Support	Rental of Buildings
			\$1,112.52	6210	WIA-Adult	Rental of Buildings
			\$512.51	6210	WIA-Youth	Rental of Buildings
			\$475.00	6210	WIA-Administration	Rental of Buildings
			\$387.51	6210	Promise Jobs-Adminis	Rental of Buildings
MCG Strategic Services	385232	\$2,500.00	\$1,250.00	6015	WIA-Administration	Consultant's Fees
			\$1,013.50	6015	Promise Jobs-Adminis	Consultant's Fees
			\$236.50	6015	Learning Center #3-A	Consultant's Fees
DMACC Misc	385245	\$7,698.36	\$7,698.36	2299	Fund 1 General Ledge	Other Employee Deduc
Security Benefit Group	385246	\$10,000.00	\$10,000.00	2260	Fund 1 General Ledge	Tax Sheltered Annuit
Thrivent Financial For Lu	385247	\$10,250.00	\$10,250.00	2260	Fund 1 General Ledge	Tax Sheltered Annuit
Vanguard Group	385248	\$20,500.00	\$20,500.00	2260	Fund 1 General Ledge	Tax Sheltered Annuit
VanKampen Investor Servic	385249	\$16,000.00	\$16,000.00	2260	Fund 1 General Ledge	Tax Sheltered Annuit
Academy Roofing & Sheet M	385332	\$28,200.00	\$3,900.00	6090	Buildings Equipment	Maintenance/Repair o
			\$500.00	6090	Buildings Equipment	Maintenance/Repair o
			\$2,600.00	6090	Buildings Equipment	Maintenance/Repair o

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Academy Roofing & Sheet M	385332	\$28,200.00	\$4,300.00	6090	Buildings Equipment	Maintenance/Repair o
			\$2,000.00	6090	Buildings Equipment	Maintenance/Repair o
			\$900.00	6090	Buildings Equipment	Maintenance/Repair o
			\$6,900.00	6090	Buildings Equipment	Maintenance/Repair o
			\$7,100.00	6090	Buildings Equipment	Maintenance/Repair o
Air Equipment Sales	385335	\$4,859.44	\$3,500.00	6269	Economic Development	Other Services
			\$1,359.44	6377	Office of Dean, Indu	Materials/Supplies f
Ames Municipal Utilities	385343	\$2,982.57	\$2,982.57	6190	Utilities	Utilities
Bankers Trust	385355	\$4,000.00	\$200.00	6014	Multiple Project 25	Financial Serv Fees
			\$200.00	6014	Multiple Project 25	Financial Serv Fees
			\$200.00	6014	Multiple Project 26	Financial Serv Fees
			\$200.00	6014	Multiple Project 27	Financial Serv Fees
			\$200.00	6014	Multiple Project 28	Financial Serv Fees
			\$200.00	6014	Multiple Project 29	Financial Serv Fees
			\$200.00	6014	Multiple Project 34	Financial Serv Fees
			\$200.00	6014	Multiple Project 33	Financial Serv Fees
			\$200.00	6014	Multiple Project 33	Financial Serv Fees
			\$200.00	6014	Multiple Project 32	Financial Serv Fees
			\$200.00	6014	Multiple Project 32	Financial Serv Fees
			\$200.00	6014	Multiple Project 31	Financial Serv Fees
			\$200.00	6014	Multiple Project 31	Financial Serv Fees
			\$200.00	6014	Multiple Project 30	Financial Serv Fees
			\$200.00	6014	Multiple Project 30	Financial Serv Fees
			\$200.00	6014	Multiple Project 34	Financial Serv Fees
			\$200.00	6014	Multiple Project 29	Financial Serv Fees
			\$200.00	6014	Multiple Project 28	Financial Serv Fees
			\$200.00	6014	Multiple Project 27	Financial Serv Fees
			\$200.00	6014	Multiple Project 26	Financial Serv Fees
Bavarian Inn	385356	\$2,559.63	\$1,018.83	6321	Continuing Ed, 2 Day	Food
			\$1,540.80	6269	Continuing Ed, 2 Day	Other Services
BMI General Licensing	385359	\$2,686.43	\$2,686.43	6269	Organization & Opera	Other Services

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Budgetext	385363	\$4,278.20	\$91.88	6230	Bookstore - Urban Ca	Postage and Expediti
			-\$48.60	6520	Bookstore - Ankeny	Purchases for Resale
			\$48.75	6520	Bookstore - Carroll	Purchases for Resale
			\$322.99	6520	Bookstore - Carroll	Purchases for Resale
			\$3,863.18	6520	Bookstore - Urban Ca	Purchases for Resale
Center for Generational S	385373	\$2,500.00	\$2,500.00	6019	Staff Development	Other Professional S
Clear Channel Outdoor Inc	385376	\$11,800.00	\$11,800.00	6110	Office of Dir, Marke	Information Services
Cornerstone Energy Inc	385381	\$10,049.48	\$10,049.48	6190	Utilities	Utilities
Daily Freeman Journal	385385	\$8,276.00	\$8,276.00	6120	Office of Dir, Marke	Printing/Reproductio
Denman and Co LLP	385392	\$9,400.00	\$9,400.00	6011	Other General Instit	Auditor's Fees
DMACC Boone Campus Checki	385401	\$4,362.26	\$690.00	6267	Men's Basketball	Athletic Officials
			\$1,072.26	6470	Women's Basketball	Travel-Out of State
			\$280.00	6269	Women's Basketball	Other Services
			\$280.00	6269	Men's Basketball	Other Services
			\$345.00	6267	Women's Basketball	Athletic Officials
			\$1,471.00	6321	Women's Basketball	Food
			\$224.00	6321	Men's Basketball	Food
Educational Resources	385409	\$9,250.00	\$9,250.00	6324	Technology Fees	Computer Software
Elsevier Review and Testi	385414	\$6,567.31	\$305.66	6520	Bookstore - Boone	Purchases for Resale
			\$6,574.45	6520	Bookstore - Boone	Purchases for Resale
			-\$200.41	6520	Bookstore - Newton	Purchases for Resale
			-\$112.39	6520	Bookstore - Carroll	Purchases for Resale
Energy Systems Engineerin	385417	\$9,964.34	\$9,964.34	6015	Iowa Energy Ctr Ener	Consultant's Fees
Five Star Industries	385422	\$3,100.00	\$3,100.00	6269	Five Star Industries	Other Services
G and S Office Machines L	385426	\$4,448.00	\$4,258.00	6322	WLAN Support	Materials & Supplies

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G and S Office Machines L	385426	\$4,448.00	\$190.00	6269	Economic Development	Other Services
Gonser Gerber Tinker Stuh	385431	\$12,460.41	\$460.41	6019	Health Sciences Bldg	Other Professional S
			\$12,000.00	6019	Health Sciences Bldg	Other Professional S
Grandview College	385432	\$3,700.00	\$3,700.00	6269	Going Home Reentry G	Other Services
Great Lakes Computer	385434	\$12,955.49	\$12,955.49	6323	Technical Update Equ	Minor Equipment
Harold Pike Construction	385440	\$16,617.10	\$3,625.20	7600	Building 4 Chemistry	Buildings and Fixed
			\$12,991.90	7600	Building 4 Chemistry	Buildings and Fixed
Hewlett Packard	385448	\$4,852.00	-\$73.00	6322	Office of Exec Dean,	Materials & Supplies
			\$90.00	6322	WLAN Support	Materials & Supplies
			\$73.00	6322	Office of Exec Dean,	Materials & Supplies
			\$2,069.00	6323	Technical Update Equ	Minor Equipment
			\$2,693.00	6323	Equipment Replacemen	Minor Equipment
High Properties	385449	\$33,060.00	\$33,060.00	6269	High Property Mmgt -	Other Services
Houghton Mifflin Company	385452	\$7,807.85	\$2,324.25	6520	Bookstore - Urban Ca	Purchases for Resale
			\$6,906.27	6520	Bookstore - Boone	Purchases for Resale
			-\$231.61	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,191.06	6520	Bookstore - West Cam	Purchases for Resale
Ikon Office Solutions	385458	\$3,524.56	\$74.56	6060	Other General Instit	Maintenance/Repair o
			\$3,450.00	6060	Duplicating Services	Maintenance/Repair o
Iowa Association of Commu	385462	\$17,500.00	\$17,500.00	6269	Assistant to the Pre	Other Services
Iowa State University	385469	\$14,585.00	\$14,585.00	6269	Assistant to the Pre	Other Services
John Wiley and Sons Inc	385476	\$3,326.01	-\$1,350.00	6520	Bookstore - West Cam	Purchases for Resale
			\$1,428.00	6520	Bookstore - Urban Ca	Purchases for Resale
			\$2,120.00	6520	Bookstore - West Cam	Purchases for Resale

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John Wiley and Sons Inc	385476	\$3,326.01	\$7.11	6230	Bookstore - Urban Ca	Postage and Expediti
			\$472.00	6520	Bookstore - Ankeny	Purchases for Resale
			\$214.50	6520	Bookstore - Urban Ca	Purchases for Resale
			\$434.40	6230	Bookstore - Ankeny	Postage and Expediti
K Tool Corporation	385477	\$3,389.94	\$3,389.94	6322	Tech Prep Program #2	Materials & Supplies
Kramer Entertainment Agen	385485	\$3,350.00	\$3,350.00	6019	Student Activities	Other Professional S
Kramer Entertainment Agen	385486	\$3,550.00	\$3,550.00	6019	Student Activities	Other Professional S
Kreg Tool Company	385487	\$2,913.75	\$2,913.75	6269	Kreg Tool Comp-Job S	Other Services
Lightedge Solutions	385493	\$4,645.70	\$3,520.26	6269	Lightedge Solutions-	Other Services
			\$1,125.44	6269	Lightedge Solutions-	Other Services
Marsden Bldg Maint LLC	385505	\$10,546.80	\$5,694.00	6030	Plant Operations, St	Custodial Services
			\$51.80	6030	Physical Plant Opera	Custodial Services
			\$4,801.00	6030	Physical Plant Opera	Custodial Services
Matthews Medical Books	385509	\$2,756.56	\$2,756.56	6520	Bookstore - Boone	Purchases for Resale
McGraw Hill Companies	385512	\$5,226.63	-\$141.75	6520	Bookstore - West Cam	Purchases for Resale
			-\$1,219.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$612.25	6520	Bookstore - Ankeny	Purchases for Resale
			-\$512.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,032.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,196.25	6520	Bookstore - Ankeny	Purchases for Resale
			-\$794.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$312.50	6520	Bookstore - Ankeny	Purchases for Resale
			\$857.50	6520	Bookstore - Carroll	Purchases for Resale
			\$5,463.50	6520	Bookstore - Carroll	Purchases for Resale
			-\$183.00	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$671.25	6520	Bookstore - West Cam	Purchases for Resale
			-\$67.25	6520	Bookstore - Ankeny	Purchases for Resale

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McGraw Hill Companies	385512	\$5,226.63	-\$77.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$267.90	6520	Bookstore - Ankeny	Purchases for Resale
			-\$287.84	6520	Bookstore - Ankeny	Purchases for Resale
			-\$272.00	6520	Bookstore - Ankeny	Purchases for Resale
			\$771.75	6520	Bookstore - Urban Ca	Purchases for Resale
			\$3,810.00	6520	Bookstore - Urban Ca	Purchases for Resale
			\$548.75	6520	Bookstore - Newton	Purchases for Resale
			\$319.20	6520	Bookstore - Ankeny	Purchases for Resale
			\$18.92	6230	Bookstore - West Cam	Postage and Expediti
			\$1,440.00	6520	Bookstore - West Cam	Purchases for Resale
			-\$356.00	6520	Bookstore - Ankeny	Purchases for Resale
Mid American Manufacturin	385515	\$16,068.18	\$16,068.18	6269	Mid-America Manufact	Other Services
MidAmerican Energy Co	385518	\$31,914.95	\$31,648.42	6190	Utilities	Utilities
			\$61.34	6511	2402 SW 36th Street-	Purchases for Resale
			\$205.19	6190	Building Rental for	Utilities
Midwest Library Service	385520	\$3,016.83	\$1,372.27	6310	Equip Replacement Li	Library Books
			\$1,644.56	6310	Equip Replacement Li	Library Books
Midwest Office Technology	385521	\$3,499.70	\$357.75	6060	Student Services	Maintenance/Repair o
			\$3.84	6060	STRIVE	Maintenance/Repair o
			\$66.40	6060	Adult Basic Educatio	Maintenance/Repair o
			\$52.07	6060	Library	Maintenance/Repair o
			\$1.95	6060	WLAN Support	Maintenance/Repair o
			\$3.43	6060	Equip Replacement St	Maintenance/Repair o
			\$2.49	6060	Practical Nursing	Maintenance/Repair o
			\$179.13	6060	Economic Development	Maintenance/Repair o
			\$142.42	6060	Duplicating Services	Maintenance/Repair o
			\$774.38	6060	Office of Dean, Scie	Maintenance/Repair o
			\$95.82	6060	ESL	Maintenance/Repair o
			\$54.29	6060	Youth at Risk - Anke	Maintenance/Repair o
			\$60.39	6060	Office of the Dir, P	Maintenance/Repair o
			\$44.63	6060	Adult Basic Educatio	Maintenance/Repair o

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	NUMBER		AMOUNT	NUMBER		
Midwest Office Technology	385521	\$3,499.70	\$309.98	6060	Office of Dean, Scie	Maintenance/Repair o
			\$74.82	6060	Office of VP, Commnt	Maintenance/Repair o
			\$11.26	6060	Recreation	Maintenance/Repair o
			\$52.90	6060	Continuing Ed, Nurse	Maintenance/Repair o
			\$24.55	6060	Practical Nursing	Maintenance/Repair o
			\$10.15	6060	Office of Exec Dean,	Maintenance/Repair o
			\$27.47	6060	Aging Services Admin	Maintenance/Repair o
			\$79.63	6060	Office of Exec Dean,	Maintenance/Repair o
			\$253.75	6060	Other General Instit	Maintenance/Repair o
			\$499.94	6060	Chrysler Apprentice	Maintenance/Repair o
			\$42.41	6060	Equip Replacement In	Maintenance/Repair o
			\$6.06	6060	Chrysler Apprentice	Maintenance/Repair o
			\$57.86	6060	Office of Dir, Marke	Maintenance/Repair o
			\$35.70	6060	Library	Maintenance/Repair o
			\$64.23	6060	STRIVE	Maintenance/Repair o
			\$110.00	6377	Youth at Risk - Urba	Materials/Supplies f
Moehl Millwork Inc	385524	\$6,463.00	\$6,463.00	6269	Moehl Millwork, Inc-	Other Services
Moss Enterprises Inc	385526	\$5,202.80	\$5,003.90	6322	Computer Aided Desig	Materials & Supplies
			\$198.90	6322	Equipment Replacemen	Materials & Supplies
Nebraska Book Company Inc	385532	\$112,247.22	-\$51.75	6520	Bookstore - Ankeny	Purchases for Resale
			-\$70.25	6520	Bookstore - Ankeny	Purchases for Resale
			\$510.00	6520	Bookstore - Carroll	Purchases for Resale
			\$77.25	6520	Bookstore - West Cam	Purchases for Resale
			\$34,711.25	6520	Bookstore - Urban Ca	Purchases for Resale
			\$4.95	6230	Bookstore - West Cam	Postage and Expediti
			\$73,846.00	6520	Bookstore - Ankeny	Purchases for Resale
			\$4,864.27	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$1,644.50	6520	Bookstore - Ankeny	Purchases for Resale
Nextel Partners Inc	385537	\$4,552.02	\$28.07	6150	Physical Plant Opera	Communications
			\$28.07	6150	Office of Exec Dir,	Communications
			\$66.96	6150	Associate Dean, Urba	Communications



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Nextel Partners Inc	385537	\$4,552.02	\$207.47	6150	Youth at Risk - Anke	Communications
			\$17.68	6150	Adult Basic Educatio	Communications
			\$75.54	6150	Custodial	Communications
			\$52.26	6150	Special Needs	Communications
			\$58.17	6150	Physical Plant Opera	Communications
			\$62.61	6150	Associates Degree Nu	Communications
			\$29.27	6150	Office of Sr VP, Bus	Communications
			\$129.20	6150	Enrollment Managemen	Communications
			\$40.58	6150	Respiratory Therapy	Communications
			\$159.98	6150	Office of Dir, Purch	Communications
			\$89.81	6150	Program Development	Communications
			\$17.27	6150	IPT Regional Telecom	Communications
			\$17.27	6150	Data Processing	Communications
			\$28.07	6150	Campus Communication	Communications
			\$28.07	6150	Info Tech/Network Ad	Communications
			\$17.27	6150	Office of Exec Dir,	Communications
			\$32.94	6150	Office of Dir, Marke	Communications
			\$88.11	6150	Grounds	Communications
			\$93.54	6150	Office of Exec Dean,	Communications
			\$1,020.50	6150	WLAN Support	Communications
			\$228.15	6150	Physical Plant Opera	Communications
			\$22.34	6150	Campus Communication	Communications
			\$17.27	6150	Office of Exec Dean,	Communications
			\$28.37	6150	Dental Assistant	Communications
			\$56.14	6150	Upward Bound Year 15	Communications
			\$56.14	6150	Physical Plant Opera	Communications
			\$90.68	6150	Corrections-Going Ho	Communications
			\$28.07	6150	2402 SW 36th Street-	Communications
			\$17.27	6150	Quality Assurance Tr	Communications
			\$231.05	6150	Economic Development	Communications
			\$28.07	6150	Motorcycle and Moped	Communications
			\$28.07	6150	Health Services	Communications
			\$28.07	6150	Distance Learning	Communications
			\$28.07	6150	Office of Exec Dir,	Communications
			\$28.07	6150	Office of Exec Dir,	Communications

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Nextel Partners Inc	385537	\$4,552.02	\$28.07	6150	Evening & Weekend	Communications
			\$152.11	6150	Office of VP, Commnt	Communications
			\$136.02	6150	Transportation Insti	Communications
			\$28.27	6150	Plant Operations, St	Communications
			\$492.82	6150	Mechanical Mainten	Communications
			\$34.30	6150	Transportation	Communications
			\$347.82	6150	Office of the Dir, P	Communications
			\$28.07	6150	Perkins Administrati	Communications
Pearson Education	385548	\$127,068.94	-\$847.78	6520	Bookstore - Ankeny	Purchases for Resale
			-\$665.25	6520	Bookstore - Ankeny	Purchases for Resale
			-\$677.10	6520	Bookstore - Ankeny	Purchases for Resale
			-\$861.89	6520	Bookstore - Ankeny	Purchases for Resale
			-\$856.35	6520	Bookstore - Ankeny	Purchases for Resale
			-\$853.65	6520	Bookstore - Ankeny	Purchases for Resale
			-\$955.13	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,433.67	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,458.02	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,020.00	6520	Bookstore - Ankeny	Purchases for Resale
			\$5,310.00	6520	Bookstore - West Cam	Purchases for Resale
			\$4,800.00	6520	Bookstore - West Cam	Purchases for Resale
			\$1,687.50	6520	Bookstore - Boone	Purchases for Resale
			\$1,170.46	6520	Bookstore - Boone	Purchases for Resale
			\$58,019.75	6520	Bookstore - Boone	Purchases for Resale
			-\$3,237.45	6520	Bookstore - Newton	Purchases for Resale
			-\$1,395.90	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$3,870.55	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$243.90	6520	Bookstore - Ankeny	Purchases for Resale
			\$10,134.35	6520	Bookstore - Urban Ca	Purchases for Resale
			\$16,235.80	6512	Bookstore - Urban Ca	General Merchandise
			\$2,299.50	6520	Bookstore - Newton	Purchases for Resale
			\$3,040.00	6520	Bookstore - West Cam	Purchases for Resale
			\$23,073.10	6520	Bookstore - West Cam	Purchases for Resale
			\$960.00	6520	Bookstore - West Cam	Purchases for Resale
			\$709.50	6520	Bookstore - West Cam	Purchases for Resale

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Pearson Education	385548	\$127,068.94	\$27,409.05	6520	Bookstore - West Cam	Purchases for Resale
			-\$329.10	6520	Bookstore - Ankeny	Purchases for Resale
			-\$389.25	6520	Bookstore - Ankeny	Purchases for Resale
			-\$411.02	6520	Bookstore - Ankeny	Purchases for Resale
			-\$478.90	6520	Bookstore - Ankeny	Purchases for Resale
			-\$411.01	6520	Bookstore - Ankeny	Purchases for Resale
			-\$569.10	6520	Bookstore - Ankeny	Purchases for Resale
			-\$569.10	6520	Bookstore - Ankeny	Purchases for Resale
			-\$630.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,192.35	6520	Bookstore - West Cam	Purchases for Resale
			-\$550.00	6520	Bookstore - West Cam	Purchases for Resale
			-\$3,765.85	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$107.75	6520	Bookstore - Ankeny	Purchases for Resale
POS Support LLC	385552	\$6,831.25	\$1,561.43	6265	Bookstore - Ankeny	Software Service Agr
			\$975.89	6265	Bookstore - Carroll	Software Service Agr
			\$975.89	6265	Bookstore - Newton	Software Service Agr
			\$975.89	6324	Bookstore - Ankeny	Computer Software
			\$975.89	6265	Bookstore - Boone	Software Service Agr
			\$683.13	6265	Bookstore - West Cam	Software Service Agr
			\$683.13	6265	Bookstore - Urban Ca	Software Service Agr
Puckett Tools and Fastene	385561	\$20,659.93	\$1,272.54	6322	Story County Academy	Materials & Supplies
			\$24.99	6322	Story County Academy	Materials & Supplies
			\$39.99	6322	Story County Academy	Materials & Supplies
			\$789.96	6322	Story County Academy	Materials & Supplies
			\$439.96	6322	Story County Academy	Materials & Supplies
			\$69.99	6269	Going Home Reentry G	Other Services
			\$285.66	6269	Going Home Reentry G	Other Services
			\$449.98	6269	Going Home Reentry G	Other Services
			\$1,257.87	6322	Story County Academy	Materials & Supplies
			\$409.97	6322	Story County Academy	Materials & Supplies
			\$409.97	6322	Story County Academy	Materials & Supplies
			\$569.97	6322	Story County Academy	Materials & Supplies
			\$75.96	6322	Story County Academy	Materials & Supplies

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Puckett Tools and Fastene	385561	\$20,659.93	\$389.97	6322	Story County Academy	Materials & Supplies
			\$159.99	6322	Story County Academy	Materials & Supplies
			\$5,951.98	6323	Story County Academy	Minor Equipment
			\$369.98	6322	Story County Academy	Materials & Supplies
			\$21.99	6322	Story County Academy	Materials & Supplies
			\$119.99	6322	Story County Academy	Materials & Supplies
			\$43.98	6322	Story County Academy	Materials & Supplies
			\$2,401.79	6322	Story County Academy	Materials & Supplies
			\$23.99	6323	Story County Academy	Minor Equipment
			\$51.87	6322	Story County Academy	Materials & Supplies
			\$112.89	6322	Story County Academy	Materials & Supplies
			\$155.94	6323	Story County Academy	Minor Equipment
			\$76.99	6323	Story County Academy	Minor Equipment
			\$143.84	6322	Story County Academy	Materials & Supplies
			\$349.95	6323	Story County Academy	Minor Equipment
			\$52.99	6322	Story County Academy	Materials & Supplies
			\$149.75	6322	Story County Academy	Materials & Supplies
			\$159.99	6322	Story County Academy	Materials & Supplies
			\$159.99	6322	Story County Academy	Materials & Supplies
			\$885.24	6323	Story County Academy	Minor Equipment
			\$46.72	6323	Story County Academy	Minor Equipment
			\$65.92	6323	Story County Academy	Minor Equipment
			\$146.97	6323	Story County Academy	Minor Equipment
			\$74.97	6323	Story County Academy	Minor Equipment
			\$821.40	6322	Story County Academy	Materials & Supplies
			\$50.75	6323	Story County Academy	Minor Equipment
			\$299.98	6322	Story County Academy	Materials & Supplies
			\$861.57	6322	Story County Academy	Materials & Supplies
			\$49.98	6322	Story County Academy	Materials & Supplies
			\$35.94	6322	Story County Academy	Materials & Supplies
			\$120.87	6322	Story County Academy	Materials & Supplies
			\$204.95	6322	Story County Academy	Materials & Supplies
Quick Fuel	385563	\$3,848.23	\$3,848.23	6420	Transportation Insti	Vehicle Materials an
Ranallos	385569	\$5,199.25	\$2,984.25	6321	Office of Dean, Scie	Food

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Ranallos	385569	\$5,199.25	\$2,215.00	6321	Office of Dean, Scie	Food
RDG Planning and Design	385571	\$4,835.88	\$146.56	6012	Building 4 Chemistry	Architect's Fees
			\$4,516.00	6019	Humanities	Other Professional S
			\$173.32	6012	Newton Chemistry Lab	Architect's Fees
Securitas Security Servic	385581	\$7,924.28	\$7,924.28	6261	Office of the Dir, P	Contracted Security
State of Iowa Department	385594	\$6,470.00	\$6,470.00	6269	Continuing Ed, 2 Day	Other Services
Thomson Learning	385603	\$42,783.98	-\$167.25	6520	Bookstore - West Cam	Purchases for Resale
			-\$44.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$477.00	6520	Bookstore - West Cam	Purchases for Resale
			\$1,602.25	6520	Bookstore - Urban Ca	Purchases for Resale
			\$3,430.25	6520	Bookstore - Urban Ca	Purchases for Resale
			\$303.47	6520	Bookstore - Newton	Purchases for Resale
			\$172.50	6520	Bookstore - Ankeny	Purchases for Resale
			\$6.38	6230	Bookstore - West Cam	Postage and Expediti
			\$472.50	6520	Bookstore - West Cam	Purchases for Resale
			\$41,522.88	6520	Bookstore - Boone	Purchases for Resale
			-\$35.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,258.25	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$2,369.25	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$77.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$253.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$44.50	6520	Bookstore - Ankeny	Purchases for Resale
VHPS	385642	\$11,627.17	\$1,788.00	6520	Bookstore - Boone	Purchases for Resale
			\$445.00	6520	Bookstore - Newton	Purchases for Resale
			\$900.00	6520	Bookstore - Urban Ca	Purchases for Resale
			\$11.67	6230	Bookstore - Newton	Postage and Expediti
			\$10,822.50	6520	Bookstore - Boone	Purchases for Resale
			-\$37.50	6520	Bookstore - West Cam	Purchases for Resale
			-\$567.00	6520	Bookstore - West Cam	Purchases for Resale
			-\$44.00	6520	Bookstore - Ankeny	Purchases for Resale

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
VHPS	385642	\$11,627.17	-\$37.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$936.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$510.00	6520	Bookstore - West Cam	Purchases for Resale
			-\$208.00	6520	Bookstore - West Cam	Purchases for Resale
Xerox Corp	385655	\$5,884.33	\$4,189.04	6060	Duplicating Services	Maintenance/Repair o
			\$1,695.29	6060	Duplicating Services	Maintenance/Repair o
DMACC HEA	385736	\$4,301.84	\$4,301.84	2272	Fund 1 General Ledge	DMACC/HEA Dues Payab
IPERS	385749	\$78,478.14	\$78,478.14	2230	Fund 1 General Ledge	IPERS Payable
Vanguard Group	385783	\$5,478.93	\$5,478.93	2260	Fund 1 General Ledge	Tax Sheltered Annuit
Veridian Credit Union	385785	\$3,555.00	\$3,555.00	2299	Fund 1 General Ledge	Other Employee Deduc
Academy Roofing & Sheet M	385811	\$4,377.00	\$500.00	6090	Buildings Equipment	Maintenance/Repair o
			\$600.00	6190	Utilities	Utilities
			\$900.00	6090	Buildings Equipment	Maintenance/Repair o
			\$277.00	6090	Buildings Equipment	Maintenance/Repair o
			\$2,100.00	6090	Buildings Equipment	Maintenance/Repair o
ADT Security Services	385812	\$10,124.00	\$10,124.00	7100	Equip Replacement Sc	Furniture, Machinery
All Makes Office Interior	385813	\$2,911.67	\$2,911.67	6323	Equip Replacement Hu	Minor Equipment
Associated Builders & Con	385823	\$33,390.75	\$33,390.75	6269	Apprenticeships 260F	Other Services
Bergstrom Construction	385827	\$10,634.30	\$10,634.30	7600	Newton Chemistry Lab	Buildings and Fixed
Budgetext	385832	\$8,737.26	\$121.38	6520	Bookstore - Urban Ca	Purchases for Resale
			\$44.02	6230	Bookstore - Urban Ca	Postage and Expediti
			\$8,421.25	6520	Bookstore - Carroll	Purchases for Resale
			\$5.77	6230	Bookstore - Urban Ca	Postage and Expediti
			\$144.84	6520	Bookstore - Urban Ca	Purchases for Resale

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Clear Channel Broadcastin	385843	\$3,580.00	\$1,290.00	6110	Office of Dir, Marke	Information Services
			\$1,125.00	6110	Office of Dir, Marke	Information Services
			\$115.00	6110	Office of Dir, Marke	Information Services
			\$1,050.00	6110	Office of Dir, Marke	Information Services
Cornerstone Energy Inc	385848	\$47,449.92	\$47,449.92	6190	Utilities	Utilities
Davis Brown Koehn Shors a	385852	\$3,114.87	\$30.31	6013	Hydro Klean #2-Finan	Legal Fees
			\$30.24	6013	American Packaging #	Legal Fees
			\$30.24	6013	Westec Interactive-F	Legal Fees
			\$30.24	6013	MG Biologics-Financi	Legal Fees
			\$30.24	6013	Trans-Lux Midwest #2	Legal Fees
			\$30.24	6013	TrueNorth #2-Financi	Legal Fees
			\$805.00	6013	Economic Development	Legal Fees
			\$72.00	6013	Office of Sr VP, Bus	Legal Fees
			\$1,633.00	6013	Office of Sr VP, Bus	Legal Fees
			\$30.24	6013	Hershey Systems, Inc	Legal Fees
			\$30.24	6013	BioProtection Corp-F	Legal Fees
			\$30.24	6013	Sauer-Danfoss, Inc-F	Legal Fees
			\$30.24	6013	Nationwide #8-Financ	Legal Fees
			\$30.24	6013	MediNotes Corp #2-Fi	Legal Fees
			\$30.24	6013	Lightedge Solutions	Legal Fees
			\$30.24	6013	GCommerce, Inc-Finan	Legal Fees
			\$30.24	6013	Doextra Corp-Financi	Legal Fees
			\$30.24	6013	American Republic #2	Legal Fees
			\$30.24	6013	ALMACO, Inc-Financia	Legal Fees
			\$30.24	6013	Accu-Mold Corp #3-Fi	Legal Fees
			\$30.24	6013	Triton Homes-Financi	Legal Fees
			\$30.24	6013	MH Eby #2-Financial	Legal Fees
			\$30.24	6013	Met Life #20-Financi	Legal Fees
Des Moines Register	385857	\$9,453.08	\$882.15	6110	Office of Exec Dir,	Information Services
			\$419.38	6110	Iowa Methodist ACE P	Information Services
			\$598.84	6110	Surgical Technician	Information Services
			\$5,437.20	6110	Office of Dir, Marke	Information Services

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Des Moines Register	385857	\$9,453.08	\$1,021.66	6110	Transportation Insti	Information Services
			\$598.84	6110	Office of Exec Dir,	Information Services
			\$495.01	6110	Admissions/Registrat	Information Services
DLR Group	385860	\$81,294.23	\$7,770.00	6012	Health Sciences Buil	Architect's Fees
			\$69,975.23	6012	Health Sciences Buil	Architect's Fees
			\$3,549.00	6012	Health Sciences Buil	Architect's Fees
Fisher Floor Coverings	385880	\$4,109.81	\$2,755.00	6090	Physical Plant Opera	Maintenance/Repair o
			\$724.00	6090	Motorcycle and Moped	Maintenance/Repair o
			\$72.00	6090	Office of the Dir, P	Maintenance/Repair o
			\$108.00	6090	Office of the Dir, P	Maintenance/Repair o
			\$450.81	6090	Office of the Dir, P	Maintenance/Repair o
Greater Des Moines Partne	385894	\$27,135.10	\$27,135.10	6040	Other General Instit	Memberships
Hampden Engineering Corp	385897	\$9,055.00	\$9,055.00	7100	Equip Replacement In	Furniture, Machinery
Herald Publishing Co	385901	\$3,561.00	\$3,561.00	6110	Office of Dir, Marke	Information Services
Hewlett Packard	385902	\$16,232.28	\$1,588.00	6323	Iowa Prisoner Reentr	Minor Equipment
			\$925.00	6323	Technical Update Equ	Minor Equipment
			\$1,749.00	6323	Equipment Replacemen	Minor Equipment
			\$4,298.28	6269	Technical Update Equ	Other Services
			\$1,966.00	6322	Equip Replacement In	Materials & Supplies
			\$925.00	6323	Technical Update Equ	Minor Equipment
			\$569.00	6323	Technical Update Equ	Minor Equipment
			\$1,959.00	6323	Technical Update Equ	Minor Equipment
			\$925.00	6323	Office of Dean, Heal	Minor Equipment
			\$1,328.00	6323	Equipment Replacemen	Minor Equipment
Houghton Mifflin Company	385907	\$6,744.46	\$791.40	6520	Bookstore - Newton	Purchases for Resale
			\$97.20	6520	Bookstore - Newton	Purchases for Resale
			\$917.70	6520	Bookstore - Newton	Purchases for Resale
			\$1,244.70	6520	Bookstore - West Cam	Purchases for Resale



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Houghton Mifflin Company	385907	\$6,744.46	\$4,864.32	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$1,133.70	6520	Bookstore - West Cam	Purchases for Resale
			-\$37.16	6520	Bookstore - Newton	Purchases for Resale
Iowa Schools Joint Invest	385931	\$7,265.28	\$7,265.28	6269	Office of Controller	Other Services
Jones and Bartlett Publis	385940	\$3,745.53	\$918.00	6520	Bookstore - Urban Ca	Purchases for Resale
			\$73.53	6230	Bookstore - Urban Ca	Postage and Expediti
			\$2,754.00	6520	Bookstore - Urban Ca	Purchases for Resale
KCWI Television	385945	\$5,050.00	\$5,050.00	6110	Office of Dir, Marke	Information Services
KDSM TV	385946	\$3,450.00	\$3,450.00	6110	Office of Dir, Marke	Information Services
Koch Brothers	385949	\$3,600.00	\$3,600.00	7100	Copier	Furniture, Machinery
Kuykendall, Crystal	385951	\$4,428.30	\$4,428.30	6019	Office of Dean, Scie	Other Professional S
Lean Enterprise Institute	385958	\$3,600.00	\$3,600.00	6470	LEAN Process Improve	Travel-Out of State
Lean Training and Consult	385959	\$4,157.14	\$4,000.00	6015	Quality Assurance Tr	Consultant's Fees
			\$157.14	6019	Quality Assurance Tr	Other Professional S
Mid Iowa Construction	385973	\$5,258.23	\$5,258.23	6090	Physical Plant Opera	Maintenance/Repair o
Midwest Painting Inc	385980	\$4,886.70	\$4,886.70	6090	Iowa Energy Ctr Ener	Maintenance/Repair o
Onity	385995	\$5,064.56	\$5,064.56	6378	Office of the Dir, P	Materials/Supplies f
OnMedia	385996	\$3,771.24	\$3,380.88	6110	Office of Dir, Marke	Information Services
			\$390.36	6110	Office of Dir, Marke	Information Services
Pearson Education	385998	\$30,035.92	-\$157.80	6520	Bookstore - West Cam	Purchases for Resale
			\$4,043.30	6520	Bookstore - Urban Ca	Purchases for Resale
			\$1,305.00	6520	Bookstore - Carroll	Purchases for Resale

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Pearson Education	385998	\$30,035.92	\$850.50	6520	Bookstore - Carroll	Purchases for Resale
			\$605.00	6520	Bookstore - Carroll	Purchases for Resale
			\$4,669.72	6520	Bookstore - Carroll	Purchases for Resale
			\$567.00	6520	Bookstore - Carroll	Purchases for Resale
			\$5,342.50	6520	Bookstore - Carroll	Purchases for Resale
			\$7,013.90	6520	Bookstore - Carroll	Purchases for Resale
			\$20.00	6520	Bookstore - Urban Ca	Purchases for Resale
			\$447.25	6520	Bookstore - Newton	Purchases for Resale
			\$2,400.00	6520	Bookstore - West Cam	Purchases for Resale
			\$1,901.80	6520	Bookstore - Boone	Purchases for Resale
			\$73.00	6520	Bookstore - West Cam	Purchases for Resale
			\$157.80	6520	Bookstore - West Cam	Purchases for Resale
			\$796.95	6520	Bookstore - Urban Ca	Purchases for Resale
Public Financial Manageme	386006	\$36,193.36	\$142.56	6014	GCommerce, Inc-Finan	Financial Serv Fees
			\$149.69	6014	Doextra Corp-Financi	Financial Serv Fees
			\$145.41	6014	American Republic #2	Financial Serv Fees
			\$250.90	6014	Accu-Mold Corp #3-Fi	Financial Serv Fees
			\$250.90	6014	TrueNorth #2-Financi	Financial Serv Fees
			\$255.89	6014	Triton Homes-Financi	Financial Serv Fees
			\$91.24	6014	Trans-Lux Midwest #2	Financial Serv Fees
			\$211.78	6014	MH Eby #2-Financial	Financial Serv Fees
			\$77.76	6014	MG Biologics-Financi	Financial Serv Fees
			\$939.77	6014	Met Life #20-Financi	Financial Serv Fees
			\$1,677.69	6014	Westec Interactive-F	Financial Serv Fees
			\$240.73	6014	American Packaging #	Financial Serv Fees
			\$86.04	6014	Hydro Klean #2-Finan	Financial Serv Fees
			\$24.23	6014	Hydro Klean #2-Finan	Financial Serv Fees
			\$163.94	6014	ALMACO, Inc-Financia	Financial Serv Fees
			\$173.73	6014	Doextra Corp-Financi	Financial Serv Fees
			\$52.75	6014	MG Biologics-Financi	Financial Serv Fees
			\$809.73	6014	Met Life #20-Financi	Financial Serv Fees
			\$1,445.55	6014	Westec Interactive-F	Financial Serv Fees
			\$207.42	6014	American Packaging #	Financial Serv Fees
			\$245.70	6014	Hershey Systems, Inc	Financial Serv Fees

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Public Financial Manageme	386006	\$36,193.36	\$152.22	6014	BioProtection Corp-F	Financial Serv Fees
			\$641.96	6014	Sauer-Danfoss, Inc-F	Financial Serv Fees
			\$13,004.61	6014	Nationwide #8-Financ	Financial Serv Fees
			\$380.54	6014	MediNotes Corp #2-Fi	Financial Serv Fees
			\$358.21	6014	Lightedge Solutions	Financial Serv Fees
			\$165.45	6014	GCommerce, Inc-Finan	Financial Serv Fees
			\$168.76	6014	American Republic #2	Financial Serv Fees
			\$248.18	6014	ALMACO, Inc-Financia	Financial Serv Fees
			\$423.56	6014	Accu-Mold Corp #3-Fi	Financial Serv Fees
			\$291.20	6014	TrueNorth #2-Financi	Financial Serv Fees
			\$296.99	6014	Triton Homes-Financi	Financial Serv Fees
			\$185.31	6014	Trans-Lux Midwest #2	Financial Serv Fees
			\$308.64	6014	Lightedge Solutions	Financial Serv Fees
			\$319.33	6014	MediNotes Corp #2-Fi	Financial Serv Fees
			\$11,205.12	6014	Nationwide #8-Financ	Financial Serv Fees
			\$57.02	6014	Sauer-Danfoss, Inc-F	Financial Serv Fees
			\$131.15	6014	BioProtection Corp-F	Financial Serv Fees
			\$211.70	6014	Hershey Systems, Inc	Financial Serv Fees
Puckett Tools and Fastene	386007	\$16,702.22	-\$119.99	6322	Story County Academy	Materials & Supplies
			-\$249.99	6322	Story County Academy	Materials & Supplies
			-\$225.96	6322	Story County Academy	Materials & Supplies
			-\$242.99	6322	Story County Academy	Materials & Supplies
			-\$479.97	6322	Story County Academy	Materials & Supplies
			-\$339.98	6322	Story County Academy	Materials & Supplies
			-\$3,454.20	6322	Story County Academy	Materials & Supplies
			\$839.99	6323	Story County Academy	Minor Equipment
			\$119.99	6322	Story County Academy	Materials & Supplies
			\$3,707.79	6322	Story County Academy	Materials & Supplies
			\$1,499.94	6322	Story County Academy	Materials & Supplies
			\$242.99	6322	Story County Academy	Materials & Supplies
			\$435.95	6322	Story County Academy	Materials & Supplies
			\$479.97	6322	Story County Academy	Materials & Supplies
			\$259.98	6322	Story County Academy	Materials & Supplies
			\$339.98	6322	Story County Academy	Materials & Supplies

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Puckett Tools and Fastene	386007	\$16,702.22	\$3,454.20	6322	Story County Academy	Materials & Supplies
			\$549.95	6322	Story County Academy	Materials & Supplies
			\$2,499.99	6323	Story County Academy	Minor Equipment
			\$319.98	6322	Building Trades	Materials & Supplies
			\$3,454.20	6322	Story County Academy	Materials & Supplies
			\$269.94	6322	Story County Academy	Materials & Supplies
			\$39.49	6322	Story County Academy	Materials & Supplies
			\$3,300.97	6322	Story County Academy	Materials & Supplies
Securitas Security Servic	386034	\$3,230.33	\$3,230.33	6261	Physical Plant Opera	Contracted Security
Shimadzu Scientific Instr	386035	\$12,144.85	\$12,144.85	6323	Equip Replacement Sc	Minor Equipment
Storey Kenworthy	386046	\$13,378.15	\$63.68	6322	Architectural Drafti	Materials & Supplies
			\$76.80	6322	Assessment Center Se	Materials & Supplies
			\$460.99	6322	Associates Degree Nu	Materials & Supplies
			\$222.07	6322	ASEP Auto	Materials & Supplies
			\$108.76	6322	Auto Service	Materials & Supplies
			\$189.76	6322	Bookstore - Ankeny	Materials & Supplies
			\$60.96	6322	Office of Exec Dir,	Materials & Supplies
			\$600.59	6322	Office of Controller	Materials & Supplies
			\$147.34	6322	Curriculum & Schedul	Materials & Supplies
			\$206.95	6322	Data Processing	Materials & Supplies
			\$785.26	6322	Dean, Business & Inf	Materials & Supplies
			\$7.58	6322	Office of Exec Dean,	Materials & Supplies
			\$512.94	6322	Office of Dean, Heal	Materials & Supplies
			\$50.53	6322	Office of Dean, Indu	Materials & Supplies
			\$1,116.28	6322	Office of Dean, Scie	Materials & Supplies
			\$565.36	6322	Office of Exec Dean,	Materials & Supplies
			\$57.53	6322	Spanish	Materials & Supplies
			\$498.38	6322	Surgical Technician	Materials & Supplies
			\$48.06	6322	Office of Dir, Stude	Materials & Supplies
			\$256.73	6322	Office of Dir, Finan	Materials & Supplies
			\$448.48	6322	Student Services	Materials & Supplies
			\$98.09	6322	Student Services	Materials & Supplies

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Storey Kenworthy	386046	\$13,378.15	\$51.92	6322	Physics/Chemistry/Bi	Materials & Supplies
			\$250.87	6322	Admissions/Registrat	Materials & Supplies
			\$940.04	6322	High School Equivale	Materials & Supplies
			\$211.95	6322	Enrollment Managemen	Materials & Supplies
			\$126.61	6322	Duplicating Services	Materials & Supplies
			\$12.87	6322	Youth at Risk - Urba	Materials & Supplies
			\$343.47	6322	WLAN Support	Materials & Supplies
			\$159.70	6322	Office of VP, Commnt	Materials & Supplies
			\$109.52	6322	Office of Sr VP, Aca	Materials & Supplies
			\$238.90	6322	Transportation Insti	Materials & Supplies
			\$159.72	6322	Tool Machinist	Materials & Supplies
			\$80.64	6322	Learning Center #2	Materials & Supplies
			\$232.79	6322	Non-Credit Civil Eng	Materials & Supplies
			\$164.60	6322	Communications	Materials & Supplies
			\$166.09	6322	Youth at Risk - Anke	Materials & Supplies
			\$366.98	6322	WIA-Dislocated Worke	Materials & Supplies
			\$61.99	6322	Promise Jobs-Support	Materials & Supplies
			\$18.06	6322	Learning Center #3-A	Materials & Supplies
			\$170.90	6322	Promise Jobs-Trainin	Materials & Supplies
			\$84.03	6322	Promise Jobs-Adminis	Materials & Supplies
			\$84.76	6322	WIA-Administration	Materials & Supplies
			\$21.14	6322	WIA-Youth	Materials & Supplies
			\$48.58	6322	WIA-Adult	Materials & Supplies
			\$151.17	6322	Office of Exec Dir,	Materials & Supplies
			\$56.10	6322	Graphic Design	Materials & Supplies
			\$502.17	6322	Office of Exec Dean,	Materials & Supplies
			\$19.88	6322	Developmental Educat	Materials & Supplies
			\$26.64	6322	Heavy Diesel Equipme	Materials & Supplies
			\$16.72	6322	Continuing Ed, 2 Day	Materials & Supplies
			\$336.47	6322	Economic Development	Materials & Supplies
			\$59.36	6322	ESL	Materials & Supplies
			\$43.29	6322	Student Records/Serv	Materials & Supplies
			\$7.97	6322	Office of Dir, Purch	Materials & Supplies
			\$251.83	6322	Program Development	Materials & Supplies
			\$124.56	6322	Physical Plant Opera	Materials & Supplies

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Storey Kenworthy	386046	\$13,378.15	\$80.55	6322	Office of the Dir, P	Materials & Supplies
			\$169.46	6322	Other General Instit	Materials & Supplies
			\$152.89	6322	Practical Nursing	Materials & Supplies
			\$244.60	6322	Info Tech/Network Ad	Materials & Supplies
			\$430.53	6322	Information Systems	Materials & Supplies
			\$14.71	6322	Evening & Weekend	Materials & Supplies
Thomson Learning	386052	\$8,473.25	\$8,473.25	6520	Bookstore - Newton	Purchases for Resale
United States Postal Serv	386062	\$50,000.00	\$50,000.00	6230	Mail Service	Postage and Expediti
VHPS	386071	\$7,550.00	\$7,550.00	6520	Bookstore - Urban Ca	Purchases for Resale
Vital Support Systems	386073	\$15,658.08	\$225.00	6269	Information Systems	Other Services
			\$15,433.08	6323	Technical Update Equ	Minor Equipment
Waste Mgmt of Iowa Corp.	386080	\$4,039.72	\$189.39	6030	Custodial	Custodial Services
			\$13.18	6269	Grounds	Other Services
			\$412.05	6030	Physical Plant Opera	Custodial Services
			\$3,292.89	6030	Custodial	Custodial Services
			\$132.21	6030	Physical Plant Opera	Custodial Services
Academy Roofing & Sheet M	386330	\$4,300.00	\$4,300.00	6090	Office of the Dir, P	Maintenance/Repair o
Ahlers and Cooney PC	386332	\$3,873.61	\$940.00	6013	Tort Insurance	Legal Fees
			\$2,372.61	6013	Office of Sr VP, Bus	Legal Fees
			\$561.00	6013	Office of Sr VP, Bus	Legal Fees
Alliant Energy	386335	\$7,819.79	\$3,137.55	6190	Utilities	Utilities
			\$4,682.24	6190	Utilities	Utilities
Badding Winker Partnershi	386356	\$3,000.00	\$3,000.00	6210	Building Rental for	Rental of Buildings
BIOWA	386364	\$5,000.00	\$5,000.00	6040	Office of Sr VP, Aca	Memberships
Cambridge University Pres	386371	\$7,307.41	\$19.76	6310	Equip Replacement Li	Library Books

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Cambridge University Pres	386371	\$7,307.41	\$7,287.65	6322	ABE Book Sales	Materials & Supplies
Certification Center	386380	\$8,500.00	\$8,500.00	6322	Continuing Ed, Healt	Materials & Supplies
Commercial Card Solutions	386383	\$93,073.69	\$93,073.69	2018	Purchasing Card	P-Card Monthy Cleari
Commercial Card Solutions	386384	\$5,833.78	\$1,264.72	6420	Vehicle Pool	Vehicle Materials an
			\$551.42	6420	Grounds	Vehicle Materials an
			\$40.00	6420	Custodial	Vehicle Materials an
			\$22.61	6420	Economic Development	Vehicle Materials an
			\$269.90	6420	Transportation Insti	Vehicle Materials an
			\$30.00	6420	Auto Service	Vehicle Materials an
			\$231.23	6420	Youth at Risk - Anke	Vehicle Materials an
			\$1,035.66	6420	Office of the Dir, P	Vehicle Materials an
			\$961.34	6420	Mechanical Mainten	Vehicle Materials an
			\$385.88	6420	Office of Exec Dean,	Vehicle Materials an
			\$187.01	6420	Campus Communication	Vehicle Materials an
			\$232.68	6420	Office of VP, Info S	Vehicle Materials an
			\$54.00	6420	Physical Plant Opera	Vehicle Materials an
			\$25.05	6420	Physical Plant Opera	Vehicle Materials an
			\$118.00	6420	Mail Service	Vehicle Materials an
			\$45.00	6420	Physical Plant Opera	Vehicle Materials an
			\$379.28	6420	Transportation	Vehicle Materials an
Des Moines Water Works	386397	\$5,860.89	-\$304.78	6190	Utilities	Utilities
			\$29.74	6190	Utilities	Utilities
			\$10.88	6190	Horticulture	Utilities
			\$22.52	6190	Utilities	Utilities
			\$30.84	6190	Utilities	Utilities
			\$5,441.48	6190	Utilities	Utilities
			\$14.22	6190	Utilities	Utilities
			\$35.87	6190	Utilities	Utilities
			\$18.65	6190	Utilities	Utilities
			\$52.49	6190	Utilities	Utilities
			\$32.50	6190	Utilities	Utilities

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Des Moines Water Works	386397	\$5,860.89	\$74.72	6190	Utilities	Utilities
			\$182.86	6190	Utilities	Utilities
			\$42.83	6190	Utilities	Utilities
			\$125.62	6190	Utilities	Utilities
			\$50.45	6190	House 47 3921 NW 4th	Utilities
DMACC Foundation	386404	\$17,398.00	\$17,398.00	6210	Maytag Leased Space	Rental of Buildings
Electronic Communication	386409	\$11,555.28	\$8,754.00	6323	Non-Credit Civil Eng	Minor Equipment
			\$2,335.50	6322	WLAN Support	Materials & Supplies
			\$259.50	6322	WLAN Support	Materials & Supplies
			\$206.28	6322	WLAN Support	Materials & Supplies
Fridley Theatres	386422	\$3,000.00	\$2,500.00	6511	Ticket Sales	Purchases for Resale
			\$500.00	6511	Ticket Sales	Purchases for Resale
General Mills	386425	\$7,101.00	\$7,101.00	6269	General Mills, Inc-J	Other Services
Hewlett Packard	386439	\$10,374.02	\$899.02	6323	WLAN Support	Minor Equipment
			\$5,958.00	6060	Information Systems	Maintenance/Repair o
			\$952.00	6323	Newton Polytechnic E	Minor Equipment
			\$865.00	6323	Mechanical Maintenanc	Minor Equipment
			\$1,700.00	6323	Web Based Instructio	Minor Equipment
Houghton Mifflin Company	386441	\$6,506.46	-\$101.34	6520	Bookstore - Ankeny	Purchases for Resale
			-\$197.23	6520	Bookstore - Newton	Purchases for Resale
			\$4,630.23	6520	Bookstore - Urban Ca	Purchases for Resale
			\$773.40	6520	Bookstore - Urban Ca	Purchases for Resale
			\$404.70	6520	Bookstore - Carroll	Purchases for Resale
			\$489.42	6520	Bookstore - Carroll	Purchases for Resale
			\$487.77	6520	Bookstore - Newton	Purchases for Resale
			\$19.51	6230	Bookstore - Newton	Postage and Expediti
Humboldt Manufacturing In	386442	\$9,582.70	\$9,582.70	7100	Land Survey ACE Prog	Furniture, Machinery
Infomax Office Systems In	386451	\$2,814.00	\$113.00	6120	Office of Exec Dean,	Printing/Reproductio



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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Infomax Office Systems In	386451	\$2,814.00	\$2,701.00	6060	Information Systems	Maintenance/Repair o
Iowa College Student Aid	386454	\$10,500.00	\$10,500.00	1442	Fund 1 General Ledge	Due From Iowa Foster
Iowa Communications Netwo	386455	\$16,744.79	\$572.37	6150	Continuing Ed, Criti	Communications
			\$1,614.33	6269	Distance Learning	Other Services
			\$84.20	6150	Adult Basic Educatio	Communications
			\$7,823.90	6150	Campus Communication	Communications
			\$109.38	6150	Campus Communication	Communications
			\$59.93	6150	Campus Communication	Communications
			\$1,374.09	6150	Campus Communication	Communications
			\$0.71	6150	Campus Communication	Communications
			\$4,859.25	6150	Campus Communication	Communications
			\$122.37	6150	Campus Communication	Communications
			\$124.26	6150	Campus Communication	Communications
ISI Inc	386462	\$3,519.00	\$3,519.00	6265	Campus Communication	Software Service Agr
J. Gretlein	386463	\$4,500.00	\$4,500.00	6210	Miscellaneous Colleg	Rental of Buildings
Kramer Entertainment Agen	386476	\$3,550.00	\$3,550.00	6019	Student Activities	Other Professional S
Lightedge Solutions	386483	\$13,397.72	\$3,483.36	6269	Lightedge Solutions-	Other Services
			\$9,914.36	6269	Lightedge Solutions-	Other Services
Litho Graphics Print Comm	386484	\$4,565.00	\$4,565.00	6120	Office of Dir, Marke	Printing/Reproductio
M Gervich and Sons	386487	\$3,351.24	\$3,351.24	6322	Outreach Maintenance	Materials & Supplies
Martin Brothers Distribut	386493	\$10,672.33	-\$69.03	6511	Cafeteria	Purchases for Resale
			-\$19.05	6511	Cafeteria	Purchases for Resale
			-\$32.37	6511	Cafeteria	Purchases for Resale
			\$2,263.60	6517	Cafeteria	Urban Cafe
			\$904.15	6511	Cafeteria	Purchases for Resale
			\$1,357.36	6511	Cafeteria	Purchases for Resale

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Martin Brothers Distribut	386493	\$10,672.33	\$1,281.69	6511	Cafeteria	Purchases for Resale
			\$1,066.76	6511	Cafeteria	Purchases for Resale
			\$1,775.34	6511	Cafeteria	Purchases for Resale
			\$1,098.94	6517	Cafeteria	Urban Cafe
			\$1,044.94	6517	Cafeteria	Urban Cafe
McGraw Hill Companies	386496	\$152,965.97	-\$111.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$160.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,183.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,459.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,087.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,134.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$863.28	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,233.14	6520	Bookstore - Ankeny	Purchases for Resale
			-\$442.75	6520	Bookstore - Ankeny	Purchases for Resale
			-\$996.75	6520	Bookstore - Ankeny	Purchases for Resale
			-\$218.33	6520	Bookstore - Ankeny	Purchases for Resale
			-\$2,177.50	6520	Bookstore - Carroll	Purchases for Resale
			-\$84.50	6520	Bookstore - West Cam	Purchases for Resale
			-\$2,450.50	6520	Bookstore - West Cam	Purchases for Resale
			\$1,001.75	6520	Bookstore - Urban Ca	Purchases for Resale
			\$1,826.25	6520	Bookstore - Carroll	Purchases for Resale
			\$1,800.75	6520	Bookstore - Carroll	Purchases for Resale
			\$15.79	6230	Bookstore - Newton	Postage and Expediti
			\$6,520.50	6520	Bookstore - Ankeny	Purchases for Resale
			\$151,393.00	6520	Bookstore - Ankeny	Purchases for Resale
			\$1,592.03	6520	Bookstore - Ankeny	Purchases for Resale
			\$1,983.15	6520	Bookstore - Ankeny	Purchases for Resale
			\$315.00	6322	ABE Book Sales	Materials & Supplies
			\$120.00	6520	Bookstore - Newton	Purchases for Resale
MHC Systems	386502	\$2,820.00	\$2,820.00	6090	Ames Consortium Proj	Maintenance/Repair o
MidAmerican Energy Co	386504	\$23,157.68	\$1,361.76	6190	Utilities	Utilities
			\$284.05	6190	Utilities	Utilities

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
MidAmerican Energy Co	386504	\$23,157.68	\$10.00	6190	Utilities	Utilities
			\$68.22	6190	Utilities	Utilities
			\$4,457.31	6190	Utilities	Utilities
			\$1,218.74	6190	Utilities	Utilities
			\$854.45	6190	Utilities	Utilities
			\$5,452.09	6190	Utilities	Utilities
			\$1,550.13	6190	Utilities	Utilities
			\$1,364.55	6190	Utilities	Utilities
			\$4,076.73	6190	Utilities	Utilities
			\$524.79	6190	Headstart-Urban Camp	Utilities
			\$1,934.86	6190	Utilities	Utilities
National Recoveries Inc	386516	\$5,009.81	\$2,728.52	6780	Office of Controller	Collection Agency Ex
			\$2,281.29	6780	Office of Controller	Collection Agency Ex
Nebraska Book Company Inc	386517	\$21,138.24	-\$83.02	6520	Bookstore - Carroll	Purchases for Resale
			\$887.50	6520	Bookstore - Urban Ca	Purchases for Resale
			\$255.00	6520	Bookstore - Carroll	Purchases for Resale
			\$18,792.15	6520	Bookstore - Ankeny	Purchases for Resale
			\$78.25	6520	Bookstore - Urban Ca	Purchases for Resale
			\$4.61	6230	Bookstore - West Cam	Postage and Expediti
			\$717.00	6520	Bookstore - Carroll	Purchases for Resale
			\$261.75	6520	Bookstore - Carroll	Purchases for Resale
			\$36.50	6520	Bookstore - Carroll	Purchases for Resale
			\$151.00	6520	Bookstore - Carroll	Purchases for Resale
			\$37.50	6520	Bookstore - West Cam	Purchases for Resale
Newton YMCA	386519	\$3,790.50	\$3,790.50	6269	Wellness	Other Services
North Iowa Community Coll	386522	\$5,079.35	\$5,079.35	6269	Office Occupations	Other Services
Pearson Education	386531	\$206,339.48	-\$434.70	6520	Bookstore - West Cam	Purchases for Resale
			-\$269.55	6520	Bookstore - Ankeny	Purchases for Resale
			\$2,550.00	6520	Bookstore - West Cam	Purchases for Resale
			\$2,000.00	6520	Bookstore - West Cam	Purchases for Resale

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Pearson Education	386531	\$206,339.48	\$6.26	6230	Bookstore - West Cam	Postage and Expediti
			\$690.00	6520	Bookstore - West Cam	Purchases for Resale
			\$715.90	6520	Bookstore - Newton	Purchases for Resale
			\$61.53	6230	Bookstore - Newton	Postage and Expediti
			\$682.50	6520	Bookstore - Carroll	Purchases for Resale
			\$109.20	6520	Bookstore - West Cam	Purchases for Resale
			\$400.00	6520	Bookstore - West Cam	Purchases for Resale
			\$1,229.25	6520	Bookstore - Urban Ca	Purchases for Resale
			\$1,023.75	6520	Bookstore - Carroll	Purchases for Resale
			\$197,575.34	6520	Bookstore - Ankeny	Purchases for Resale
Pioneer Hi Bred Internati	386536	\$87,883.00	\$16,497.00	6269	Pioneer Hi-Bred #4-J	Other Services
			\$27,001.00	6269	Pioneer Hi-Bred #4-M	Other Services
			\$44,385.00	6269	Pioneer Hi-Bred #4-T	Other Services
Precision Midwest Ltd	386541	\$7,130.00	\$5,950.00	6324	Land Survey ACE Prog	Computer Software
			\$1,180.00	6324	Land Survey ACE Prog	Computer Software
Ralph N Smith Inc	386554	\$8,739.84	\$5,619.73	6090	Physical Plant Opera	Maintenance/Repair o
			\$2,087.31	6090	Office of the Dir, P	Maintenance/Repair o
			\$1,032.80	6090	Office of the Dir, P	Maintenance/Repair o
Sigler Printing & Publish	386570	\$3,657.50	\$69.50	6322	Office of Exec Dir,	Materials & Supplies
			\$1,794.00	6120	Office of Exec Dir,	Printing/Reproductio
			\$1,794.00	6120	Office of Dir, Marke	Printing/Reproductio
Sodexho Services	386577	\$4,579.92	\$4,579.92	6269	Conference Center	Other Services
Software Plus	386578	\$11,913.16	\$11,913.16	6324	Technical Update Equ	Computer Software
SunGard SCT - Corp	386588	\$7,892.00	\$5,993.00	6265	Information Systems	Software Service Agr
			\$1,099.00	6060	Information Systems	Maintenance/Repair o
			\$800.00	6019	Information Systems	Other Professional S
T and M Services Inc	386592	\$13,009.00	\$4,919.00	6090	Buildings Equipment	Maintenance/Repair o

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
T and M Services Inc	386592	\$13,009.00	\$4,010.00	6090	Buildings Equipment	Maintenance/Repair o
			\$4,080.00	6090	Buildings Equipment	Maintenance/Repair o
Thomson Learning	386598	\$229,035.99	-\$780.00	6520	Bookstore - West Cam	Purchases for Resale
			-\$1,230.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,374.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$546.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$546.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,587.75	6520	Bookstore - Ankeny	Purchases for Resale
			-\$856.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$1,084.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$856.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$745.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$859.18	6520	Bookstore - Ankeny	Purchases for Resale
			-\$109.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$952.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$48.75	6520	Bookstore - Carroll	Purchases for Resale
			-\$828.85	6520	Bookstore - Ankeny	Purchases for Resale
			-\$646.50	6520	Bookstore - Ankeny	Purchases for Resale
			\$76.50	6520	Bookstore - Carroll	Purchases for Resale
			\$7.14	6230	Bookstore - Newton	Postage and Expediti
			\$57.75	6520	Bookstore - Newton	Purchases for Resale
			\$7.66	6230	Bookstore - Newton	Postage and Expediti
			\$139.50	6520	Bookstore - Newton	Purchases for Resale
			\$8,825.00	6520	Bookstore - Ankeny	Purchases for Resale
			\$31,322.00	6520	Bookstore - Ankeny	Purchases for Resale
			\$188,649.45	6520	Bookstore - Ankeny	Purchases for Resale
			\$927.75	6520	Bookstore - Urban Ca	Purchases for Resale
			-\$781.23	6520	Bookstore - West Cam	Purchases for Resale
			\$915.00	6520	Bookstore - Carroll	Purchases for Resale
			\$643.75	6520	Bookstore - Urban Ca	Purchases for Resale
			\$11,236.50	6520	Bookstore - Carroll	Purchases for Resale
			\$3,086.00	6520	Bookstore - Carroll	Purchases for Resale
			-\$504.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$464.00	6520	Bookstore - Ankeny	Purchases for Resale

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VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Thomson Learning	386598	\$229,035.99	-\$640.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$477.00	6520	Bookstore - Ankeny	Purchases for Resale
			-\$457.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$406.50	6520	Bookstore - Ankeny	Purchases for Resale
			-\$77.25	6520	Bookstore - Ankeny	Purchases for Resale
True North Companies	386606	\$129,150.00	\$88,891.61	6269	TrueNorth #2-Job Spe	Other Services
			\$40,000.00	6269	TrueNorth #2-Mgt/Sup	Other Services
			\$258.39	6269	TrueNorth Enterprise	Other Services
Valley West Uniforms	386622	\$3,208.85	\$209.24	1550	Office of Controller	Prepaid Expenses
			\$68.68	1550	Office of Controller	Prepaid Expenses
			\$102.95	1550	Office of Controller	Prepaid Expenses
			\$130.85	1550	Office of Controller	Prepaid Expenses
			\$33.00	1550	Office of Controller	Prepaid Expenses
			\$39.00	1550	Office of Controller	Prepaid Expenses
			\$93.95	1550	Office of Controller	Prepaid Expenses
			\$185.95	1550	Office of Controller	Prepaid Expenses
			\$400.00	1550	Office of Controller	Prepaid Expenses
			\$173.95	1550	Office of Controller	Prepaid Expenses
			\$125.95	1550	Office of Controller	Prepaid Expenses
			\$148.90	1550	Office of Controller	Prepaid Expenses
			\$56.00	1550	Office of Controller	Prepaid Expenses
			\$125.95	1550	Office of Controller	Prepaid Expenses
			\$69.95	1550	Office of Controller	Prepaid Expenses
			\$212.90	1550	Office of Controller	Prepaid Expenses
			\$59.00	1550	Office of Controller	Prepaid Expenses
			\$94.95	1550	Office of Controller	Prepaid Expenses
			\$166.42	1550	Office of Controller	Prepaid Expenses
			\$311.36	1550	Office of Controller	Prepaid Expenses
			\$44.00	1550	Office of Controller	Prepaid Expenses
			\$50.00	1550	Office of Controller	Prepaid Expenses
			\$179.95	1550	Office of Controller	Prepaid Expenses
			\$125.95	1550	Office of Controller	Prepaid Expenses
Vantage Services	386624	\$2,992.00	\$2,992.00	6019	Iowa Energy Ctr Ener	Other Professional S

VENDOR NAME	CHECK NUMBER	CHECK AMOUNT	TRANSACTION AMOUNT	ACCOUNT NUMBER	INDEX TITLE	ACCOUNT TITLE
Vital Support Systems	386627	\$6,714.00	\$6,714.00	6323	Technical Update Equ	Minor Equipment
WorkSpace Inc	386643	\$4,051.77	\$3,888.68	6378	Equip Replacement We	Materials/Supplies f
			\$163.09	6322	Equip Replacement We	Materials & Supplies
Ziegler Inc	386650	\$3,700.93	-\$23.81	6322	Heavy Diesel Equipme	Materials & Supplies
			\$3,724.74	6060	Mechanical Maintenanc	Maintenance/Repair o
REPORT TOTAL			\$5,143,238.91			

Ankeny, Iowa  
February 19, 2007

The Board of Directors of the Des Moines Area Community College met in regular session on the 19th day of February, 2007, at 4:00 p.m., at the DMACC Commons Building on the campus of the College in Ankeny, Iowa. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>

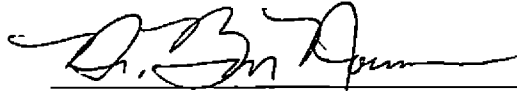
Matters were discussed concerning an Iowa Values Fund Training Contract between the College and A J Allen Mechanical Contractors, Inc. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of an Iowa Values Fund Training Contract between the College and A J Allen Mechanical Contractors, Inc." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



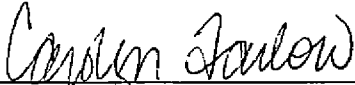
Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* \*



PRESIDENT OF THE BOARD OF  
DIRECTORS

Attest:



Secretary of the Board of Directors

## **RESOLUTION**

### **A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF AN IOWA VALUES FUND TRAINING CONTRACT BETWEEN THE COLLEGE AND A J ALLEN MECHANICAL CONTRACTORS, INC.**

**WHEREAS**, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development ("IDED"); and

**WHEREAS**, House File 683 as adopted by the General Assembly of the State of Iowa provides for the funding of projects under the Act from the Grow Iowa Values Fund; and

**WHEREAS**, the College has undertaken negotiations with respect to a Jobs Training Program with A J Allen Mechanical Contractors, Inc. (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to retrain workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

**WHEREAS**, the IDED has approved an application by the College for Grow Iowa Values Funds in order to defray all or a portion of the cost of the Project, including necessary expenses incidental thereto, in the amount of \$50,000; and

**WHEREAS**, an Iowa Values Fund Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Contract, to provide a Jobs Training Program for the Company;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

Section 1. That the Iowa Values Fund Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Iowa Values Fund Training Contract, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Iowa Values Fund Training Contract, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Iowa Values

Fund Training Contract shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 3. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 19th day of February, 2007.

  
\_\_\_\_\_  
President of the Board of Directors

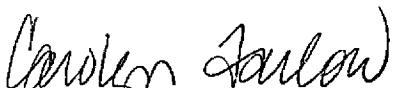
ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors

STATE OF IOWA                    )  
  ) ss  
COUNTY OF POLK                )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on February 19, 2007, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 19th day of February, 2007.

  
\_\_\_\_\_  
SECRETARY OF THE BOARD OF  
DIRECTORS

# **GROW IOWA VALUES FUND TRAINING CONTRACT**

This Grow Iowa Values Fund TRAINING CONTRACT (the "Contract"), effective as of February 19, 2007 between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location), and AJ Allen Mechanical Contractors, Inc., Des Moines, Iowa, (the "Employer" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the Community College enters into this Contract with the Employer for purposes of establishing a training program to educate and train certain persons employed by the Employer.
- B. The Community College and the Employer each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Employer.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

## **ARTICLE I REPRESENTATIONS**

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Employer.

The Employer represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Employer and

all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR, provides services and has customers outside of Iowa.
- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies with all local, state, and federal affirmative action requirements.

## **ARTICLE II PROJECT; PROGRAM SERVICES; FEES**

Section 2.1 The Iowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community College in behalf of the Employer, and as approved by the Iowa Department of Economic Development, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Department of Economic Development. It is understood and agreed that the Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Department of Economic Development to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Employer therefore agrees to provide the social security number of each employee who receives training under this contract.

Section 2.4. The Business also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Employer that should project funds not be available or received from the Department of Economic Development within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employer shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

### **ARTICLE III PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Department of Economic Development (DED). Funds awarded by DED shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.

Section 3.2. The Employer and the Community College agree that the Project Award, in the amount of \$50,000.00, is issued by DED as a forgivable loan and shall not be required to be repaid by the Employer unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Department of Economic Development shall determine whether an event of default has occurred.

### **ARTICLE IV CONTRACT MODIFICATION**

Section 4.1. The Employer shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2 The Community College, with the written consent of the Employer, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to the Department.

Section 4.3 Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved by the Department of Economic Development, the Community College, and the Employer.

Section 4.4 This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V**  
**EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI**  
**EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Employer fails to complete the training project within the agreed period of time as specified in the training Contract. Such Employer shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Employer fails to train the agreed number of employees as specified in the training Contract. Such Employer shall be required to repay a proportionate amount of total project funds expended by the community college and the Employer. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both penalties shall apply.
- (D) The Employer fails to comply with any requirements contained in the training agreement. The Employer shall be sent written notice by the community college, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the community college has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Employer ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Employer directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the community college or the department.
- (G) The Employer acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.
- (H) The Employer takes corporate action to effect any of the preceding conditions of default.



Section 6.2. Whenever an event of default has occurred, further training or payments to the Employer shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Department of Economic Development the amount of penalty determined by the Department. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Department of Economic Development the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Department of Economic Development are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

Section 6.9. Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Department of Economic Development for appropriate collection action.

**ARTICLE VII  
MISCELLANEOUS**

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College

2006 South Ankeny Boulevard

Ankeny, IA 50023-3993

Employer: AJ Allen

320 S.E 6<sup>th</sup> Street

Des Moines, Iowa 50309

The Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation,

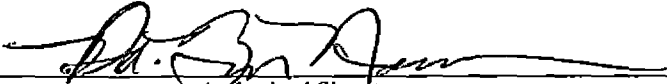
obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Employer have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College

Community College

  
Authorized Signature

Ben Norman, Board Vice President  
Type Name and Title

2006 South Ankeny Blvd.

Ankeny, IA 50023-3993

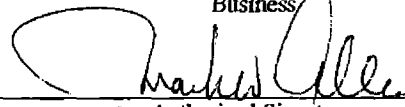
Address

2/19/07

Date

AJ Allen

Business

  
Authorized Signature

MARK W. ALLEN VICE PRES  
Type Name and Title

marka@ajallen.com  
Email Address

320 S.E. 6<sup>th</sup> STREET

DES MOINES, IOWA 50266  
Address

11/13/06

Date

260F-4 (03/00)

q:\edg\shared\260f forms\260f training contract.doc[Date&Time:08/26/96:4:36:48 PM]

Approved as to Form 08/26/96 by DMACC General Counsel

**GROW IOWA VALUES FUND**

**IOWA JOBS  
TRAINING PROGRAM**

**RETRAINING PROJECT**

**TRAINING PLAN**

for

**AJ Allen Mechanical Contractors, Inc.  
Project #2**

July 18, 2006

**Training Plan and Budget  
For  
AJ Allen  
260F Project #1 GIVE**

The following Training Plan reflects the expected training activities for AJ Allen. The company will participate in some, if not all, of the following activities.

The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will be submitted for reimbursement as the training progresses.

This training plan has been designed by AJ Allen & Plumbers and Steamfitters Joint Apprenticeship staff with assistance from a DMACC Training Consultant. The Training Plan and Budget are as follows.

	Cost	260F Cost
<b>I. Job Skill Training</b>	<b>\$18,300</b>	<b>\$1,500</b>
A. Safety Training		
Employees from the Plumbers and Steamfitters Local 33 JATC will be used to provide safety training to employees from AJ Allen. Training may include but not limited to: OSHA level 500 and construction safety.		
B. HVAC		
HVAC training may be provided to journeypersons. Trainers from Local 33 may instruct this training to employees from AJ Allen. If trainers will be used from Local 33 for instruction, their hourly wage will be used as cash match.		
<b>II. Management/Supervisory Skills</b>	<b>\$</b>	<b>\$</b>
<b>III. Materials and Supplies</b>	<b>\$41,000</b>	<b>\$41,000</b>
The Medical Gas Trainer will give students hands-on training for the installation and testing of medical gas systems. Health care facilities recognize the importance for certified workers to install and repair critical life support equipment in their institutions.		
The future will require that service technicians be proficient in combustion efficiency and environmental analysis. The requested equipment will provide state of the art, high tech training for service technicians. This knowledge becomes increasingly important as fuel costs continue to rise. These funds will allow training for good paying jobs that stay in Iowa. Equipment may include: Bacharach, electronic balometer, digital stroboscope and phase rotation tester.		
<b>IV. Administrative Costs</b>	<b>\$7,500</b>	<b>\$7,500</b>

DMACC will help the company monitor the activity for the duration of the contract to assure that the training objectives are met.

<b>Total</b>	<b>\$66,800</b>	<b>\$50,000</b>
--------------	-----------------	-----------------

The training began 7-18-06 with completion anticipated 7-1-08 upon receipt of proper documentation and reimbursement to all providers of training and training that meets guidelines of 260F, DMACC and this training plan will be made on an applied for basis.

**Check appropriate box(es) for business provided benefits. Health ☒ Other ☒**

## 6. TRAINING PLAN

**I. Training start date.** 7/18/06

**II. Training end date.** 7/18/08

**III. TOTAL UNDUPLICATED number of employees to be trained.** 7

**LIST OF TRAINING ACTIVITIES TO BE PROVIDED**

**Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, equipment, materials, supplies, facility cost, transportation, meals, etc. Do not include employee wages. Attach a comprehensive description for each of the listed items. Insert the descriptions immediately following this page.**

TRAINING ACTIVITY	TRAINING COST	# TO BE TRAINED	IN KIND MATCH
Safety Training	\$9,150	7	<b>VALUE OF WAGES &amp; BENEFITS:</b> \$17,227 <b>VALUE OF FACILITIES:</b> <b>VALUE OF EQUIPMENT:</b> <b>VALUE OF SUPPLIES:</b> <b>OTHER:</b> <b>TOTAL IN-KIND MATCH</b> \$17,227
IVAC Training	\$9,150	7	
Training Equipment	41,000	7	
<b>TOTAL TRAINING COST</b>	\$59,300		

<b>Total Training Cost</b>	<b>\$59,300</b>
<b>Admin. Costs</b> +	<b>\$7,500</b>
<b>Total Project Cost equals</b>	<b>\$66,800</b>
<b>Company Cash Match</b> -	<b>\$16,800</b>
<b>DED Award Amount equals</b>	<b>\$50,000</b>
<b>(Maximum Award \$25,000)</b>	

**Business contribution above minimum program match?** ☒ Yes ☐ No

**5 points**

Page subtotal

Ankeny, Iowa  
February 19, 2007

The Board of Directors of the Des Moines Area Community College met in regular session on the 19th day of February, 2007, at 4:00 p.m., at the DMACC Commons Building on the campus of the College in Ankeny, Iowa. The meeting was called to order and there were present the following named Board Members:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning an Iowa Values Fund Training Contract between the College and Heska Corporation. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of an Iowa Values Fund Training Contract between the College and Heska Corporation." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* \*

  
\_\_\_\_\_  
PRESIDENT OF THE BOARD OF  
DIRECTORS

Attest:

  
\_\_\_\_\_  
Secretary of the Board of Directors

## **RESOLUTION**

### **A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF AN IOWA VALUES FUND TRAINING CONTRACT BETWEEN THE COLLEGE AND HESKA CORPORATION**

**WHEREAS**, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development ("IDED"); and

**WHEREAS**, House File 683 as adopted by the General Assembly of the State of Iowa provides for the funding of projects under the Act from the Grow Iowa Values Fund; and

**WHEREAS**, the College has undertaken negotiations with respect to a Jobs Training Program with Heska Corporation (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to retrain workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

**WHEREAS**, the IDED has approved an application by the College for Grow Iowa Values Funds in order to defray all or a portion of the cost of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

**WHEREAS**, an Iowa Values Fund Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Contract, to provide a Jobs Training Program for the Company;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

Section 1. That the Iowa Values Fund Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Iowa Values Fund Training Contract, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Iowa Values Fund Training Contract, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Iowa Values

Fund Training Contract shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 3. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 19th day of February, 2007.

  
\_\_\_\_\_  
President of the Board of Directors

ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors

STATE OF IOWA                    )  
  ) ss  
COUNTY OF POLK                )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on February 19, 2007, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 19th day of February, 2007.

  
\_\_\_\_\_  
SECRETARY OF THE BOARD OF  
DIRECTORS

# **GROW IOWA VALUES FUND TRAINING CONTRACT**

This Grow Iowa Values Fund TRAINING CONTRACT (the "Contract"), effective as of February 19, 2007 between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location), and Heska Corporation, Des Moines, Iowa, (the "Employer" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the Community College enters into this Contract with the Employer for purposes of establishing a training program to educate and train certain persons employed by the Employer.
- B. The Community College and the Employer each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Employer.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

## **ARTICLE I REPRESENTATIONS**

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Employer.

The Employer represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Employer and

all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR, provides services and has customers outside of Iowa.
- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies with all local, state, and federal affirmative action requirements.

## **ARTICLE II PROJECT; PROGRAM SERVICES; FEES**

Section 2.1 The Iowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community College in behalf of the Employer, and as approved by the Iowa Department of Economic Development, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Department of Economic Development. It is understood and agreed that the Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Department of Economic Development to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Employer therefore agrees to provide the social security number of each employee who receives training under this contract.

Section 2.4. The Business also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Employer that should project funds not be available or received from the Department of Economic Development within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employer shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

### **ARTICLE III PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Department of Economic Development (DED). Funds awarded by DED shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.

Section 3.2. The Employer and the Community College agree that the Project Award, in the amount of \$25,000.00, is issued by DED as a forgivable loan and shall not be required to be repaid by the Employer unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Department of Economic Development shall determine whether an event of default has occurred.

### **ARTICLE IV CONTRACT MODIFICATION**

Section 4.1. The Employer shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2 The Community College, with the written consent of the Employer, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to the Department.

Section 4.3 Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved by the Department of Economic Development, the Community College, and the Employer.

Section 4.4 This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V**  
**EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI**  
**EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Employer fails to complete the training project within the agreed period of time as specified in the training Contract. Such Employer shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Employer fails to train the agreed number of employees as specified in the training Contract. Such Employer shall be required to repay a proportionate amount of total project funds expended by the community college and the Employer. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both penalties shall apply.
- (D) The Employer fails to comply with any requirements contained in the training agreement. The Employer shall be sent written notice by the community college, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the community college has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Employer ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Employer directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the community college or the department.
- (G) The Employer acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.
- (H) The Employer takes corporate action to effect any of the preceding conditions of default.



Section 6.2. Whenever an event of default has occurred, further training or payments to the Employer shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Department of Economic Development the amount of penalty determined by the Department. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Department of Economic Development the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Department of Economic Development are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

Section 6.9. Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Department of Economic Development for appropriate collection action.

**ARTICLE VII  
MISCELLANEOUS**

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College  
2006 South Ankeny Boulevard  
Ankeny, IA 50023-3993

Employer: Diamond Animal Health dba Heska Corporation  
2538 SE 43<sup>rd</sup> Street  
Des Moines, IA 50327

The Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation,

obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Employer have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College  
Community College

  
Authorized Signature

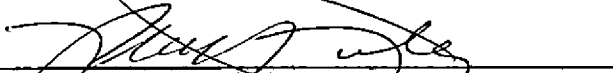
Ben Norman, Board Vice President  
Type Name and Title

2006 South Ankeny Blvd.

Ankeny, IA 50023-3993  
Address

2-19-07  
Date

Diamond Animal Health dba Heska Corp.  
Business

  
Authorized Signature

Michael J. McGinley, Ph.D., VP, Operations  
& Technical Affairs  
Type Name and Title

m.mcginle@heska.com  
Email Address

2538 SE 43<sup>rd</sup> Street

Des Moines, IA 50327  
Address

1/5/07  
Date

260F-4 (03/00)  
q:\edg\shared\260f forms\260f training contract.doc[Date&Time:08/26/96:4:36:48 PM]  
Approved as to Form 08/26/96 by DMACC General Counsel

**GROW IOWA VALUES FUND**

**IOWA JOBS  
TRAINING PROGRAM**

**RETRAINING PROJECT**

**TRAINING PLAN**

for

**Heska Corporation  
Project #1**

January 1, 2007

**TRAINING PLAN & BUDGET**  
**DIAMOND ANIMAL HEALTH dba HESKA CORPORATION**  
**260F**

This training plan has been designed by Diamond Animal Health (dba Heska Corporation) staff with assistance from a DMACC Training Consultant. The Training Plan and Budget are as follows:

	Cost	260F Cost
<b>1. Job Specific Training</b>	<b>\$22,150</b>	<b>\$16,250</b>

Because the Diamond Animal Health (dba Heska Corporation) products are so highly regulated, special training is required in order to stay current with national policies and procedures. This training can be attained by attending national conferences and from specialized training entities.

**A. Safety Training**

Training will be provided so employees can obtain and maintain their certifications in the handling of hazardous waste materials. This Hazmat Training is a requirement of all employees that work with any type of hazardous material.

Training will be provided so employees can obtain and maintain their certifications in CPR/Standard First Aid. This training will enable Diamond Animal Health (dba Heska Corporation) to provide short-care in emergency situations until certified health professionals can arrive.

Training funds in this category will be used to send employees to safety conferences, workshops, and seminars to become current on new regulations and requirements for the drug and manufacturing industries. Attendees will be able to return and implement changes to keep Diamond Animal Health (dba Heska Corporation) state and federally compliant with OSHA and other laws governing the safety of drug and manufacturing employees.

Project funds in this category will be used to acquire materials for the delivery of safety training including manuals, videos, CD ROMs, and reference materials.

**B. Manufacturing Skills/Quality**

Training funds in this category will be used to send employees to conferences, seminars, and workshops to become current on new regulations and requirements for the drug industry. Attendees will return

and implement changes to update current processes and keep the company compliant.

Training funds in this category will also be used to send employees for specialized training in the new production areas including, but not limited to, tablets/powders, fermentation, packaging, solution preparation, serial assembly, virus/bacteria/biological/pharmaceutical production, animal care, and chemical control. Training will also be provided to upgrade the skills of the instrumentation, maintenance, and warehouse/distribution staff.

#### C. Professional/Job Skill Development

The company will send employees to various job specific conferences, seminars, workshops, and college classes to better prepare them to handle new production including the Animal and Plant Health Inspection Service Conference and Open Meeting, American Society for Microbiologists Annual Conference, Conference of Research Workers in Animal Disease, ALAS (animal care training), IICAB (government required regulatory training.) In addition to the specific conferences mentioned, the company will send employees to various job specific conferences, seminars, workshops, and college classes to keep employees knowledgeable about current research and technology. Attendance at these programs will help keep the company informed on new regulations, how they affect the business, and how to make changes to their current processes. It is also important to the company's success to stay abreast of new developments and to increase their skills and knowledge of new biological and drug production technologies.

#### D. Skill Development and Continuing Education

The company will send employees to various software training classes, including Excel, Word, Power Point, and others in order to train the business professionals to become more efficient in their day-to-day activities.

Diamond Animal Health (dba Heska Corporation) will send employees to various seminars, conferences, and college classes to enable them to keep licenses current, learn new skills needed to perform efficiently in their positions. These classes/seminars may include but not be limited to Spanish, Graphic Arts, and continuing veterinary licensing classes.

#### E. Maintenance/Facilities Training and On-going Development

Training will be provided so employees can obtain and maintain their certifications in the areas of electrical, refrigeration, low temp freezer care,

and HVAC. This training is an essential element of the maintenance and care of the bio/pharma products which Diamond Animal Health (dba Heska Corporation) produces.

The company will send employees to various job specific conferences, seminars, workshops, and college classes to better prepare them to handle production needs including an annual Mainsaver conference. Attendance at this program allows employees to be updated and informed on the latest changes involved with work order maintenance and tracking which is essential to the highly regulated environment here at Diamond Animal Health (dba Heska Corporation).

#### F. Regulatory and Industry Updates

Diamond Animal Health (dba Heska Corporation) is a highly regulated facility and has a need to keep up-to-date on new and revised regulatory requirements and initiatives. The company will need to send employees to training in such regulated areas as quality assurance auditing, HPLC analytical techniquing , pharmaceutical lab control systems, and failure investigations. Additionally, such specific training through PDA is key for employees of our industry (pharmaceutical) to attend as the regulations interact closely with FDA requirements. Attendance at these training sessions would allow us to fulfill the needs to continue the improvement of our internal and external auditing function in order to comply with regulatory agencies and meet out customer's expectations; provide external training to our routine internal training on HPLC technique and to continue to build expertise in the department; provide new ideas for the continued improvement of our labs; and improve our failure investigation processes leading to continued improvement of our determination of failure cause and the resulting corrective and preventative action associated with such.

<b>2. Management/Supervisory</b>	<b>\$7,500</b>	<b>\$5,000</b>
----------------------------------	----------------	----------------

To best meet the needs of the management staff to develop successful supervisory skills, group formatted training will be provided. This training is to be obtained through customized seminars and workshops offered in conjunction with facilitators through DMACC, as well as through local workshops, seminars, or college classes. Topics to be covered may include, but are not limited to:

- Managing Human Capital
- Legal Issues for Managing Employees
- Performance Management

- Conflict Management
- Project Management
- Interviewing Skills
- Presentation Skills
- Creating Effective Teams
- Managing Effective Teams
- Goal Management
- Hiring for Frontline Manager
- Wellness Management within the Workplace
- Drug Awareness Training
- Leadership Iowa
- Finance for No-Financial Managers Training
- Leadership in Plant Operations Training
- Other Modules to be Determined on an on-going Basis

IV. DMACC PROJECT MANAGEMENT FEE	\$3,750	\$3,750
TOTAL PROJECT COST	\$33,400	\$25,000



## 6. TRAINING PLAN

I. Training start date. 1/1/2007

II. Training end date. 12/31/2007

III. TOTAL UNDUPLICATED number of employees to be trained. 35

### LIST OF TRAINING ACTIVITIES TO BE PROVIDED

Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, equipment, materials, supplies, facility cost, transportation, meals, etc. Do not include employee wages. Attach a comprehensive description for each of the listed items. Insert the descriptions immediately following this page.

TRAINING ACTIVITY	TRAINING COST	# TO BE TRAINED	IN KIND MATCH
I. Job Skill Training	\$22,150	25	VALUE OF WAGES & BENEFITS: \$25,280
II. Management/supervisory	7,500	20	VALUE OF FACILITIES:
			VALUE OF EQUIPMENT:
			VALUE OF SUPPLIES:
			OTHER: 5,000
			TOTAL IN-KIND MATCH \$30,280
TOTAL TRAINING COST	\$29,650		

Total Training Cost	\$29,650
Admin. Costs +	3,750
Total Project Cost equals	\$33,400
Company Cash Match -	8,400
IDED Award Amount equals (Maximum Award \$25,000)	\$25,000

Business contribution above minimum program match? ☒ Yes ☐ No

Ankeny, Iowa  
February 19, 2007

The Board of Directors of the Des Moines Area Community College met in regular session on the 19th day of February, 2007, at 4:00 p.m., at the DMACC Commons Building on the campus of the College in Ankeny, Iowa. The meeting was called to order and there were present the following named Board Members:

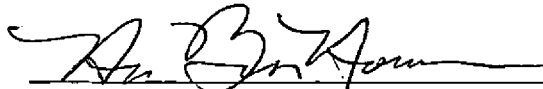
<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning an Iowa Values Fund Training Contract between the College and Strategic America, Inc. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of an Iowa Values Fund Training Contract between the College and Strategic America, Inc." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

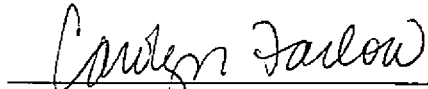
Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* \*



PRESIDENT OF THE BOARD OF  
DIRECTORS

Attest:



Secretary of the Board of Directors

## **RESOLUTION**

### **A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF AN IOWA VALUES FUND TRAINING CONTRACT BETWEEN THE COLLEGE AND STRATEGIC AMERICA, INC.**

**WHEREAS**, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development ("IDED"); and

**WHEREAS**, House File 683 as adopted by the General Assembly of the State of Iowa provides for the funding of projects under the Act from the Grow Iowa Values Fund; and

**WHEREAS**, the College has undertaken negotiations with respect to a Jobs Training Program with Strategic America, Inc. (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to retrain workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

**WHEREAS**, the IDED has approved an application by the College for Grow Iowa Values Funds in order to defray all or a portion of the cost of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

**WHEREAS**, an Iowa Values Fund Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Contract, to provide a Jobs Training Program for the Company;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

Section 1. That the Iowa Values Fund Training Contract, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Iowa Values Fund Training Contract, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Iowa Values Fund Training Contract, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Iowa Values

Fund Training Contract shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 3. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 19th day of February, 2007.

  
\_\_\_\_\_  
President of the Board of Directors

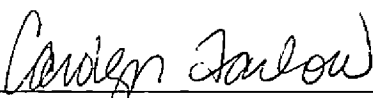
ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors

STATE OF IOWA                    )  
  ) ss  
COUNTY OF POLK                )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on February 19, 2007, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 19th day of February, 2007.

  
\_\_\_\_\_  
SECRETARY OF THE BOARD OF  
DIRECTORS

# **GROW IOWA VALUES FUND TRAINING CONTRACT**

This Grow Iowa Values Fund TRAINING CONTRACT (the "Contract"), effective as of February 19, 2007 between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location), and Strategic America, Inc., Des Moines, Iowa, (the "Employer" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the Community College enters into this Contract with the Employer for purposes of establishing a training program to educate and train certain persons employed by the Employer.
- B. The Community College and the Employer each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Employer.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

## **ARTICLE I REPRESENTATIONS**

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Employer.

The Employer represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound.

This Contract has by proper action been duly authorized, executed, and delivered by the Employer and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR, provides services and has customers outside of Iowa.
- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies with all local, state, and federal affirmative action requirements.

## **ARTICLE II**

### **PROJECT; PROGRAM SERVICES; FEES**

Section 2.1 The Iowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community College in behalf of the Employer, and as approved by the Iowa Department of Economic Development, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Department of Economic Development. It is understood and agreed that the Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Department of Economic Development to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Employer therefore agrees to provide the social security number of each employee who receives training under this contract.



Section 2.4. The Employer agrees to complete Performance Report, Form 260F-5, at the completion of training to evaluate the initial impact of training on the Business' operations. The Employer also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Employer that should project funds not be available or received from the Department of Economic Development within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employer shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

### **ARTICLE III PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Department of Economic Development (DED). Funds awarded by DED shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.

Section 3.2. The Employer and the Community College agree that the Project Award, in the amount of \$25,000.00, is issued by DED as a forgivable loan and shall not be required to be repaid by the Employer unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Department of Economic Development shall determine whether an event of default has occurred.

### **ARTICLE IV CONTRACT MODIFICATION**

Section 4.1. An Employer shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2 The Community College, with the written consent of the Employer, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to the Department.

Section 4.3 Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved by the Department of Economic Development, the Community College, and the Employer.

Section 4.4 This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V**  
**EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI**  
**EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Employer fails to complete the training project within the agreed period of time as specified in the training Contract. Such Employer shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Employer fails to train the agreed number of employees as specified in the training Contract. Such Employer shall be required to repay a proportionate amount of total project funds expended by the community college and the Employer. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both penalties shall apply.
- (D) The Employer fails to comply with any requirements contained in the training agreement. The Employer shall be sent written notice by the community college, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the community college has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Employer ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Employer directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the community college or the department.
- (G) The Employer acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.
- (H) An Employer takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Employer shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Department of Economic Development the amount of penalty determined by the Department. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Department of Economic Development the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Department of Economic Development are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

Section 6.9. Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Department of Economic Development for appropriate collection action.

**ARTICLE VII  
MISCELLANEOUS**

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College

2006 South Ankeny Boulevard

Ankeny, IA 50023

Employer: Strategic America

1500 NW 118<sup>th</sup> Street

Des Moines, Iowa 50323

The Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any

application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Employer have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College

Community College



Authorized Signature

Ben Norman, Board Vice President

Type Name and Title

2006 South Ankeny Blvd.

Ankeny, IA 50023

Address

2-19-07

Date

Strategic America

Business



Authorized Signature

Marilyn Cox Hemmer

Type Name and Title

mcox@strategicamerica.com

Email Address

1500 NW 118<sup>th</sup> Street

Des Moines, Iowa 50323

Address

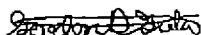
10-11-06

Date

260F-4 (03/00)

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Approved as to Form 08/26/96 by DMACC General Counsel



**GROW IOWA VALUES FUND**

**IOWA JOBS  
TRAINING PROGRAM**

**RETRAINING PROJECT**

**TRAINING PLAN**

for

**Strategic America, Inc.  
Project #1**

November 2, 2005

**Training Plan and Budget  
For  
Strategic America  
260F Project #1**

The following Training Plan reflects the expected training activities for Strategic America. The company will participate in some, if not all, of the following activities.

The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will be submitted for reimbursement as the training progresses.

This training plan has been designed by Strategic America staff with assistance from a DMACC Training Consultant. The Training Plan and Budget are as follows.

	<b>Cost</b>	<b>260F Cost</b>
<b>I. Job Skill Training</b>	<b>\$29,650</b>	<b>\$21,250</b>
Strategic America is in need of Continuous Improvement Training which will assist the company on Leaning their business processes. The introduction of Lean concepts coupled with Management Training will help Strategic America in reducing waste and improve efficiencies. Training funds will also be spent on sending 5 individuals to receive training in computer software applications as well a conferences/workshops and college tuition.		
<b>II. Management/Supervisory Skills</b>	<b>\$</b>	<b>\$</b>
<b>III. Materials and Supplies</b>	<b>\$</b>	<b>\$</b>
<b>IV. Administrative Costs</b>	<b>\$3,750</b>	<b>\$3,750</b>
<b>Total</b>	<b>\$33,400</b>	<b>\$25,000</b>

The training began 11-2-05 with completion anticipated 11-2-07 upon receipt of proper documentation and reimbursement to all providers of training and training that meets guidelines of 260F, DMACC and this training plan will be made on an applied for basis.

## 6. TRAINING PLAN

I. Training start date. 11-2-05

II. Training end date. 11-2-07

III. TOTAL UNDUPLICATED number of employees to be trained. 25

### LIST OF TRAINING ACTIVITIES TO BE PROVIDED

Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, equipment, materials, supplies, facility cost, transportation, meals, etc. Do not include employee wages. Attach a comprehensive description for each of the listed items. Insert the descriptions immediately following this page.

TRAINING ACTIVITY	TRAINING COST	# TO BE TRAINED	IN KIND MATCH
Conferences/Workshops	\$10,000.00	4	VALUE OF WAGES & BENEFITS: \$17,857
IT Training	5,000.00	5	VALUE OF FACILITIES:
Skills & mgmt training	5,000.00	20	VALUE OF EQUIPMENT:
Business Processes	4,650.00	15	VALUE OF SUPPLIES:
College tuition	5,000.00	2	OTHER:
			TOTAL IN-KIND MATCH \$17,857
TOTAL TRAINING COST	\$29,650.00		

Total Training Cost	\$29,650.00
Admin. Costs +	3,750.00
Total Project Cost equals	33,400.00
Company Cash Match -	8,400.00
DED Award Amount equals (Maximum Award \$25,000)	\$25,000.00

Business contribution above minimum program match? ☒ Yes ☐ No



Ankeny, Iowa  
February 19, 2007

The Board of Directors of the Des Moines Area Community College met in regular session on the 19th day of February, 2007, at 4:00 p.m., at the DMACC Commons Building on the campus of the College in Ankeny, Iowa. The meeting was called to order and there were present the following named Board Members:

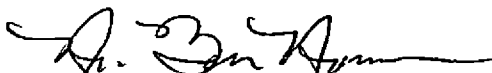
<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Retraining Agreement between the College and Medical Industries America Inc. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Retraining Agreement between the College and Medical Industries America Inc." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* \*

  
\_\_\_\_\_  
PRESIDENT OF THE BOARD OF  
DIRECTORS

Attest:

  
\_\_\_\_\_  
Secretary of the Board of Directors

## **RESOLUTION**

### **A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING AGREEMENT BETWEEN THE COLLEGE AND MEDICAL INDUSTRIES AMERICA INC.**

**WHEREAS**, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development under Section 260F.6 of the Act; and

**WHEREAS**, the College has undertaken negotiations with respect to a Jobs Training Program with Medical Industries America Inc. (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to retrain workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

**WHEREAS**, the College has received an allocation (the "Fund Advance") under Section 260F.6 of the Act in order to defray all or a portion of the cost of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

**WHEREAS**, a Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Agreement, to provide a Jobs Training Program for the Company;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

Section 1. That the Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Retraining Agreement, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Retraining Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Retraining Agreement shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That the form of resolution required by the Iowa Department of Economic Development (the "Department") is hereby approved and the officers of the College are authorized to file such resolution in accordance with the requirements of the Department.

Section 3. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

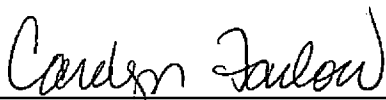
Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 19th day of February, 2007.



\_\_\_\_\_  
President of the Board of Directors

ATTEST:

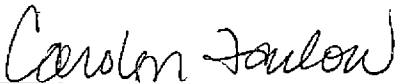


\_\_\_\_\_  
Secretary of the Board of Directors

STATE OF IOWA                    )  
  ) ss  
COUNTY OF POLK                )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on February 19, 2007, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 19th day of February, 2007.

  
\_\_\_\_\_  
SECRETARY OF THE BOARD OF  
DIRECTORS

# **IOWA JOBS TRAINING PROGRAM (260F) TRAINING CONTRACT**

This Iowa Jobs Training Program TRAINING CONTRACT (the "Contract"), effective as of February 19, 2007 between Des Moines Area Community College, Ankeny, Iowa, (the "Community College" and its location), and Medical Industries America, Inc. dba EVO Medical Solutions, Adel, Iowa, (the "Employer" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the Community College enters into this Contract with the Employer for purposes of establishing a training program to educate and train certain persons employed by the Employer.
- B. The Community College and the Employer each have full right and lawful authority to enter into this Contract and to perform and monitor the provisions of this Contract as they apply respectively to the Community College and the Employer.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements herein contained, the parties agree as follows:

## **ARTICLE I REPRESENTATIONS**

Section 1.1. Representations of the Community College. The Community College represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of the State, which would impair its ability to carry out its obligations hereunder;
- (C) It is empowered to enter into the transactions contemplated by this Contract; and
- (D) It will do all things in its power required to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 1.2. Representations and Covenants of the Employer.  
The Employer represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound.

This Contract has by proper action been duly authorized, executed, and delivered by the Employer and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.

- (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR, provides services and has customers outside of Iowa.
- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies with all local, state, and federal affirmative action requirements.

## **ARTICLE II**

### **PROJECT; PROGRAM SERVICES; FEES**

Section 2.1 The Iowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community College in behalf of the Employer, and as approved by the Iowa Department of Economic Development, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Department of Economic Development. It is understood and agreed that the Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Department of Economic Development to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Employer therefore agrees to provide the social security number of each employee who receives training under this contract.

Section 2.4. The Employer agrees to complete Performance Report, Form 260F-5, at the completion of training to evaluate the initial impact of training on the Business' operations. The Employer also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Employer that should project funds not be available or received from the Department of Economic Development within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employer shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.

### **ARTICLE III PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Department of Economic Development (DED). Funds awarded by DED shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.

Section 3.2. The Employer and the Community College agree that the Project Award, in the amount of \$25,000.00, is issued by DED as a forgivable loan and shall not be required to be repaid by the Employer unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Department of Economic Development shall determine whether an event of default has occurred.

### **ARTICLE IV CONTRACT MODIFICATION**

Section 4.1. An Employer shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2 The Community College, with the written consent of the Employer, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to the Department.

Section 4.3 Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved by the Department of Economic Development, the Community College, and the Employer.

Section 4.4 This Contract shall not be modified in any way that would result in a violation of the "Act".



## **ARTICLE V**

### **EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION REQUIREMENTS**

Section 5.1. The employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

## **ARTICLE VI**

### **EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

- (A) The Employer fails to complete the training project within the agreed period of time as specified in the training Contract. Such Employer shall be required to repay 20 percent of total project funds expended by the community college and the business.
- (B) The Employer fails to train the agreed number of employees as specified in the training Contract. Such Employer shall be required to repay a proportionate amount of total project funds expended by the community college and the Employer. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.
- (C) If both (A) and (B) occur, both penalties shall apply.
- (D) The Employer fails to comply with any requirements contained in the training agreement. The Employer shall be sent written notice by the community college, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the community college has the discretion to extend the period of cure to a maximum of 60 days.
- (E) The Employer ceases or announces the cessation of operations at the project site prior to completion of the training program.
- (F) The Employer directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the community college or the department.
- (G) The Employer acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.
- (H) An Employer takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Employer shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Department of Economic Development the amount of penalty determined by the Department. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.4. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Department of Economic Development the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Department of Economic Development are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

Section 6.9. Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Department of Economic Development for appropriate collection action.

**ARTICLE VII  
MISCELLANEOUS**

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College: Des Moines Area Community College

2006 South Ankeny Boulevard

Ankeny, IA 50023

Employer: Medical Industries of America Inc.

2636 289<sup>th</sup> Place

Adel, IA 50003

The Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation,

obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

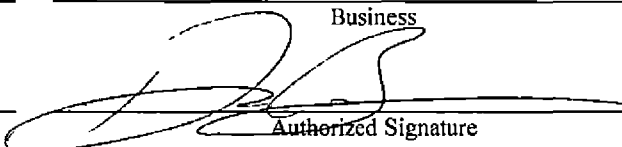
IN WITNESS WHEREOF, the Community College and the Employer have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College

Medical Industries of America Inc, d/b/a evo  
Medival Solution

Community College

Business



Authorized Signature

Authorized Signature

Ben Norman, Board Vice President

PRESIDENT

Type Name and Title

Type Name and Title

dbunting@evomedical.com

Email Address

2006 South Ankeny Blvd.

2636 289th Place

Ankeny, IA 50023

Adel, IA 50003

Address

Address

2-19-07

Date

Date

260F-4 (03/00)

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Approved as to Form 08/26/96 by DMACC General Counsel



**IOWA JOBS  
TRAINING PROGRAM**

**RETRAINING PROJECT  
TRAINING PLAN**

for

**EVO Medical Solutions  
Project #3**

February 10, 2006

**Training Plan and Budget**  
**For**  
**Medical Industries of America Inc. d/b/a evo Medical Solutions**

**260F Project 3**

The following Training Plan reflects the expected training activities for Medical Industries of America Inc. doing business as evo Medical Solutions. The company will participate in some, if not all, of the following activities. The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will submit for reimbursement as the training progresses.

	<b>Cost</b>	<b>260F Cost</b>
I. JOB SKILL TRAINING	\$19,500	\$14,625
A. Quality/Regulatory Affairs Training		
DMACC or other vendors may provide instruction on quality systems or regulatory standards that may include, but is not limited to, ISO 9000 requirements, internal auditing, and cGMPs.		
B. Safety		
Areas of instruction include, but are not limited to, fire safety, material storage, machine guarding, ladders, lifting techniques, P.P.E., confined space, lockout/tagout, electrical safety, national electric code, HAZCOM and housekeeping. Assistance and consultation with compliance of OSHA regulations may also be included.		
C. Computer Skills		
The training may instruct employees on computer software and computer hardware systems. DMACC and/ or outside vendors may provide computer skills training that may include, but not limited to, Excel, Access, Agile, Macola, and Crystal Reporting.		
D. Customer Service Training		
The company may train two or more employees in customer service. This will help the employees to better serve customers. DMACC or an outside vendor will provide the training.		
E. Lean Operations		
Training may include, but is not limited to, instruction on Lean Manufacturing and Workplace Lean.		

#### F Sales Training

The company may be training its inside sales people on techniques for increasing sales. Training may include, but is not limited to, individual instruction by a consultant and conferences.

#### G. Maintenance Training

Maintenance training may include, but is not limited to, instruction in refrigeration, math for technicians, electrical, programmable logic controllers, print reading, troubleshooting, and welding. Training may include interactive video training.

#### H. Technical and Professional Training

The company may send employees to technical and professional classes such as FDA and other topics. The training may include, but is not limited to, conferences, seminars, workshops, credit classes and continuing education courses.

II.	Management Supervisory	\$9,500	\$6,625
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The company may be sending their supervisors through training on leadership and management skills. This will help the supervisors to better manage employees. This may include, but is not limited to, a supervisory leadership series presented by DMACC.

III.	Materials and supplies	\$500	\$0
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Learning resources may be purchased for the training library. These may include, but are not limited to, reference materials such as videos and textbooks. Learning resources may also include audio visual equipment.

IV	Administrative costs	\$3,750	\$3,750
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DMACC will work with the company to identify needed resources.  
DMACC will help the company monitor the activity for the duration of the contract to assure that the training objectives are met.

	Total	\$33,338	\$25,000
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Training will begin in February 2006 with completion anticipated February 2009. Upon receipt of proper documentation, reimbursement to all providers of training and training that meets guidelines of 260 F, DMACC, and this training plan will be made on an applied for basis.

C. Check appropriate box(es) for business provided benefits. Health ☒ Other ☒

## 6. TRAINING PLAN

I. Training start date. 2/10/06

II. Training end date. 2/10/09

III. TOTAL UNDUPLICATED number of employees to be trained. 15

### LIST OF TRAINING ACTIVITIES TO BE PROVIDED

Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, equipment, materials, supplies, facility cost, transportation, meals, etc. Do not include employee wages. Attach a comprehensive description for each of the listed items. Insert the descriptions immediately following this page.

TRAINING ACTIVITY	TRAINING COST	# TO BE TRAINED	IN KIND MATCH
Job Skill Training	\$19,500	15	VALUE OF WAGES & BENEFITS: \$18,750
Management Supervisory	\$9,500	8	VALUE OF FACILITIES:
Materials	\$588		VALUE OF EQUIPMENT:
			VALUE OF SUPPLIES:
			OTHER:
			TOTAL IN-KIND MATCH \$18,750
TOTAL TRAINING COST	\$29,588		

Total Training Cost	\$29,588
Admin. Costs +	\$3,750
Total Project Cost equals	\$33,338
Company Cash Match -	\$8,338
DED Award Amount equals (Maximum Award \$25,000)	\$25,000

Business contribution above minimum program match? ☒ Yes ☐ No

5 points

Page  
subtotal



Ankeny, Iowa  
February 19, 2007

The Board of Directors of the Des Moines Area Community College met in regular session on the 19th day of February, 2007, at 4:00 p.m., at the DMACC Commons Building on the campus of the College in Ankeny, Iowa. The meeting was called to order and there were present the following named Board Members:

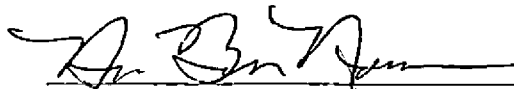
<u>Name</u>	<u>Present</u>	<u>Absent</u>
Joseph Pugel, President	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kevin Halterman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Matters were discussed concerning a Retraining Agreement between the College and MetLife Group, Inc. Following a discussion of the proposal by the Board, there was introduced and caused to be read a resolution entitled, "A Resolution Approving the Form and Content and Execution and Delivery of a Retraining Agreement between the College and MetLife Group, Inc." The resolution was moved and seconded as follows, and after due consideration of the resolution by the Board, the President put the question on the motion and, the roll being called, the following named Board Members voted:

<u>Name</u>	<u>Moved</u>	<u>Seconded</u>	<u>Aye</u>	<u>Nay</u>
Joseph Pugel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harold Belken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kevin Halterman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Madelyn Tursi	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ben Norman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jim Knott	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
James Crawford	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wayne E. Rouse	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cheryl Langston	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

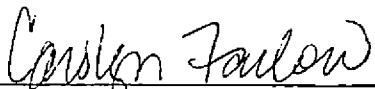
Whereupon, the President declared said resolution, a copy of which is attached hereto, duly adopted and signed his approval thereto.

\* \* \* \* \*



PRESIDENT OF THE BOARD OF  
DIRECTORS

Attest:



Secretary of the Board of Directors

## **RESOLUTION**

### **A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING AGREEMENT BETWEEN THE COLLEGE AND METLIFE GROUP, INC.**

**WHEREAS**, Des Moines Area Community College (hereinafter referred to as the "College"), is an area community college and a body politic organized and existing under the laws of the State of Iowa, and is authorized and empowered by Chapter 260F of the Code of Iowa, as amended (hereinafter referred to as the "Act"), to provide a "Jobs Training Program" as that term is defined in the Act, including the program costs, the purpose of which is to provide retraining of existing workers for a business within the State of Iowa (the "State") in order to improve the economic welfare of the residents of the State, and is authorized under the Act to pay the costs of such a program from funds allocated for such purpose by the Iowa Department of Economic Development under Section 260F.6 of the Act; and

**WHEREAS**, the College has undertaken negotiations with respect to a Jobs Training Program with MetLife Group, Inc. (the "Company"), pursuant to the provisions of the Act for the purpose of establishing a jobs training program (hereinafter referred to as the "Project") to retrain workers at the Company at its facilities located in the merged area served by the College, which Project will be beneficial to the Company and the College; and

**WHEREAS**, the College has received an allocation (the "Fund Advance") under Section 260F.6 of the Act in order to defray all or a portion of the cost of the Project, including necessary expenses incidental thereto, in the amount of \$25,000; and

**WHEREAS**, a Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, has been negotiated by the College under the terms of which the College agrees, subject to the provisions of such Agreement, to provide a Jobs Training Program for the Company;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF DES MOINES AREA COMMUNITY COLLEGE, AS FOLLOWS:**

Section 1. That the Retraining Agreement, in the form and with the contents set forth in Exhibit "A" attached hereto, be and the same is hereby approved and the President of the Board of Directors is hereby authorized to execute said Retraining Agreement, and the Secretary of the Board of Directors is hereby authorized to attest the same, said Retraining Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit "A" attached hereto with such changes therein as the officers executing such Retraining Agreement shall approve, such approval to be conclusively evidenced by the execution thereof.

Section 2. That the form of resolution required by the Iowa Department of Economic Development (the "Department") is hereby approved and the officers of the College are authorized to file such resolution in accordance with the requirements of the Department.

Section 3. That officials of the College are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of this Resolution.

Section 4. That all resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved this 19th day of February, 2007.

  
\_\_\_\_\_  
President of the Board of Directors

ATTEST:

  
\_\_\_\_\_  
Secretary of the Board of Directors

STATE OF IOWA                    )  
  ) ss  
COUNTY OF POLK                )

I, Carolyn Farlow, Secretary of the Board of Directors of the Des Moines Area Community College, do hereby certify that I have in my possession or have access to the complete corporate records of said College and of its Board of Directors and officers; and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that said transcript hereto attached is a true, correct and complete copy of all of the corporate records showing the action taken with respect to the matters set forth therein by the Board of Directors of said College on February 19, 2007, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that such meeting was duly and publicly held in accordance with the Notice of Meeting and tentative agenda, a copy of which was timely served on each member of the Board of Directors and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board of Directors (a copy of the face sheet of said agenda being attached hereto) pursuant to the rules of the Board of Directors and the provisions of Chapter 21, Code of Iowa, as amended, upon reasonable advance notice to the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by said law and with members of the public in attendance. I further certify that the individuals named in the attached proceedings were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board of Directors vacancies existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the organization, existence or boundaries of the College or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand hereto affixed this 19th day of February, 2007.

  
\_\_\_\_\_  
SECRETARY OF THE BOARD OF  
DIRECTORS

# IOWA JOBS TRAINING PROGRAM (260F) TRAINING CONTRACT

This Iowa Jobs Training Program TRAINING CONTRACT (the "Contract"),  
effective as of February 19, 2007

between Des Moines Area Community College, Ankeny, Iowa, (the "Community  
College" and its location), and MetLife Group, Inc., West Des Moines, Iowa, (the  
"Employer" and its location), is entered into under the following circumstances:

- A. Pursuant to Chapter 260F of the Code of Iowa (the "Act"), the  
Community College enters into this Contract with the Employer for  
purposes of establishing a training program to educate and train certain  
persons employed by the Employer.
- B. The Community College and the Employer each have full right and  
lawful authority to enter into this Contract and to perform and monitor  
the provisions of this Contract as they apply respectively to the  
Community College and the Employer.

NOW, THEREFORE, in consideration of the premises and the mutual  
representations and agreements herein contained, the parties agree as follows:

## ARTICLE I REPRESENTATIONS

Section 1.1. Representations of the Community College. The Community College  
represents and covenants that:

- (A) It is duly organized and validly existing under the laws of the State of  
Iowa;
- (B) It is not in violation of or in conflict with any provisions of the laws of  
the State, which would impair its ability to carry out its obligations  
hereunder;
- (C) It is empowered to enter into the transactions contemplated by this  
Contract; and
- (D) It will do all things in its power required to maintain its existence or  
assure the assumption of its obligations hereunder by any successor  
public body.

Section 1.2. Representations and Covenants of the Employer.

The Employer represents and covenants that:

- (A) It is a business duly qualified to do business in Iowa;
- (B) It has full power to execute, deliver, and perform this Contract and all other instruments given by the Employer to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery, and performance are not in contravention of law or the Employer's articles of incorporation, by-laws or any indenture, agreement, mortgage, lease, undertaking, or any other restriction, obligation or instrument to which the Employer is a party or by which it is bound. This Contract has by proper action been duly authorized, executed, and delivered by the Employer and all steps necessary have been taken to constitute this Contract as a valid and binding obligation of the Employer.
- (C) There is no threatened, pending, or actual litigation or proceeding against the Employer or any other person which affects, in any manner whatsoever, the right of the Employer to execute the Contract or to otherwise comply with its obligations contained in the Contract.
- (D) The Employer is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing, or assembling products or conducting research and development; OR, provides services and has customers outside of Iowa.
- (E) The employer, within the 36 month period prior to the date of this application, did not close or reduce its employment base by more than 20 percent at any of its other business sites in Iowa in order to relocate substantially the same operation to another area of the state.
- (F) The employer is not currently involved in a strike, lockout, or other labor dispute at any of its business sites in Iowa.
- (G) Persons to receive training under this Contract are current employees of the employer for which the employer pays state withholding tax.
- (H) Employees to receive training are not replacement workers who were hired as a result of a strike, lockout, or other labor dispute.
- (I) The employer is an equal opportunity employer which complies with all local, state, and federal affirmative action requirements.

## **ARTICLE II**

### **PROJECT; PROGRAM SERVICES; FEES**

Section 2.1 The Iowa Jobs Training Program (260F) Application for Assistance, as submitted by the Community College in behalf of the Employer, and as approved by the Iowa Department of Economic Development, shall be incorporated as an integral part of this Contract. The "Project", as defined by the Application, shall consist of the program services and costs of services to be provided, the number of employees to be trained, the beginning and ending dates of training, the stated budget, and any other provisions specified in the Application.

Section 2.2. The Community College agrees to provide the program services within the constraints of funds awarded and released to the Project by the Department of Economic Development. It is understood and agreed that the Employer and the Community College will cooperate in the coordination and programming of the specific expenditures and operation of the Project within the guidelines set out by the approved application.

Section 2.3. Iowa Code section 84A.5 requires the Department of Economic Development to report to the Iowa General Assembly the impact of training provided by this Program on the wages of employees who receive training. This information is obtained by matching social security numbers of trainees with State income records. The Employer therefore agrees to provide the social security number of each employee who receives training under this contract.

Section 2.4. The Employer agrees to complete Performance Report, Form 260F-5, at the completion of training to evaluate the initial impact of training on the Business' operations. The Employer also agrees to complete a follow-up report one year after the completion of training to determine whether the Business' initial objectives for training were met.

Section 2.5. It is understood by the Community College and the Employer that should project funds not be available or received from the Department of Economic Development within a reasonable period of time, this Contract shall be terminated by mutual agreement of the parties. In any event, the Employer shall pay all administrative and legal costs associated with this Project which have been incurred by the Community College.



### **ARTICLE III PAYMENT AND SECURITY**

Section 3.1. The Community College shall create a fund to deposit monies awarded to the Project by the Department of Economic Development (DED). Funds awarded by DED shall be known as the Project Award. Interest earned on the fund shall be refunded to the State if not used by the Community College in accordance with Iowa Administrative Code Chapter 261.

Section 3.2. The Employer and the Community College agree that the Project Award, in the amount of \$25,000.00, is issued by DED as a forgivable loan and shall not be required to be repaid by the Employer unless an event of default has occurred. Events of default and associated penalties are specified in Article VI of this Contract. The Community College and the Department of Economic Development shall determine whether an event of default has occurred.

### **ARTICLE IV CONTRACT MODIFICATION**

Section 4.1. An Employer shall not modify any provision of this Contract without the prior written approval of the Community College.

Section 4.2 The Community College, with the written consent of the Employer, has the authority to modify all provisions of this Contract **except** modifications which result in a reduction of the number of employees to be trained or which significantly change the training program. The Community College is authorized to change the ending dates of the training project, training provider, or other minor modifications to the training program. A signed copy of the modification must be sent to the Department.

Section 4.3 Modifications which result in a reduction of the number of employees to be trained or change the training program content must be approved by the Department of Economic Development, the Community College, and the Employer.

Section 4.4 This Contract shall not be modified in any way that would result in a violation of the "Act".

**ARTICLE V**  
**EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION**  
**REQUIREMENTS**

Section 5.1. The employer shall comply with all federal, state, and local laws, rules, and executive orders, to insure that no applicant for employment or employee is discriminated against because of race, religion, color, age, sex, national origin, or disability.

Section 5.2. The employer shall provide state or federal agencies with appropriate reports as required to insure compliance with equal employment opportunity laws and regulations.

Section 5.3. The employer shall insure, to the maximum extent possible, that all authorized subcontractors comply with provisions of this section.

**ARTICLE VI**  
**EVENTS OF DEFAULT**

Section 6.1. Events of Default. Each of the following shall be an "event of default":

(A) The Employer fails to complete the training project within the agreed period of time as specified in the training Contract. Such Employer shall be required to repay 20 percent of total project funds expended by the community college and the business.

(B) The Employer fails to train the agreed number of employees as specified in the training Contract. Such Employer shall be required to repay a proportionate amount of total project funds expended by the community college and the Employer. The proportion shall be based on the number of employees not trained compared to the number of employees to have been trained.

(C) If both (A) and (B) occur, both penalties shall apply.

(D) The Employer fails to comply with any requirements contained in the training agreement. The Employer shall be sent written notice by the community college, which specifies the issue(s) of noncompliance and shall be allowed 20 days from the date notice is sent to effect a cure. If noncompliance is of such a nature that a cure cannot be reasonably accomplished within 20 days, the

community college has the discretion to extend the period of cure to a maximum of 60 days.

(E) The Employer ceases or announces the cessation of operations at the project site prior to completion of the training program.

(F) The Employer directly or indirectly makes any false or misleading representations or warranties in the program application or training agreement, reports, or any other documents, which are provided, to the community college or the department.

(G) The Employer acts in any manner contrary to, or fails to act in accordance with any provision of the training Contract.

(H) An Employer takes corporate action to effect any of the preceding conditions of default.

Section 6.2. Whenever an event of default has occurred, further training or payments to the Employer shall be suspended.

Section 6.3. Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (A-C), the Employer shall immediately pay to the Department of Economic Development the amount of penalty determined by the Department. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.4 Whenever an event of default has occurred for reasons cited in ARTICLE VI, Section 6.1. (D-H), the Employer shall immediately pay to the Department of Economic Development the amount expended by the Employer and the Community College from the Project Award. The Employer shall also pay interest on the amount to be repaid at the rate of 6%. Interest shall accrue from the issuance date specified on the Project Award check.

Section 6.5. Whenever an event of default has occurred and is continuing, the Community College may take whatever action at law or in equity may appear necessary or desirable to collect the amounts then due or to enforce performance and observance of any other obligation or agreement of the Employer under this Contract.

Section 6.6. No remedy conferred upon or reserved to the Community College by this Contract is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver

thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle the Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein.

Section 6.7. In the event any agreement contained in this Contract should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to waive any other breach hereunder.

Section 6.8. As required by Iowa Administrative Code, Chapter F, any payments required to be made by the Employer to the Department of Economic Development are a lien upon the Employer's property until paid and have equal precedence with ordinary taxes and shall not be divested by a judicial sale. Property subject to the lien may be sold for sums due and delinquent at a tax sale, with the same forfeitures, penalties, and consequences as for the nonpayment of ordinary taxes. The purchaser at tax sale obtains the property subject to the remaining payments.

Section 6.9. Whenever an event of default has occurred and is unresolved, the Community College shall assign this Contract to the Iowa Department of Economic Development for appropriate collection action.

## **ARTICLE VII MISCELLANEOUS**

Section 7.1. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate address as follows:

Community College:           Des Moines Area Community College  
2006 South Ankeny Boulevard  
Ankeny, IA 50023

Employer:                   Metlife  
4700 Westown Parkway, Suite 200  
West Des Moines, Iowa 50266

The Employer and the Community College may, by notice given hereunder, designate any further or different addresses to which subsequent notices, requests or other communications shall be sent.

Section 7.2. All covenants, stipulations, obligations and agreements of the Community College contained in this Contract shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of the Community College or the Board of Directors other than in his official capacity, and neither the members of the Board of Directors nor any official executing this Contract shall be liable personally or be subject to any personal liability or accountability by reason of the covenants, stipulations, obligations or agreements of the Community College contained in this Contract.

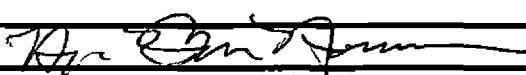
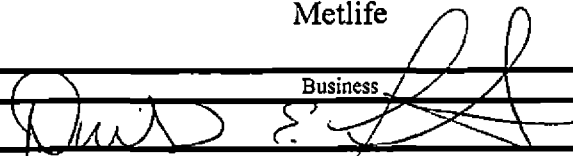
Section 7.3. This Contract shall benefit of and be binding in accordance with its terms upon the Community College, the Employer and their respective permitted successors and assigns. This Contract may not be assigned by the Employer without the express written consent of the Community College and may not be assigned by the Community College except as may be necessary to enforce or secure payment due resulting from an event of default.

Section 7.4. This Contract may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 7.5. If any provision of this Contract, or any covenant, stipulation, obligation, agreement, act, or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein. Nor shall illegality of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act, or action, or part thereof shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 7.6. This Contract shall be governed exclusively by and construed in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the Community College and the Employer have caused this Contract to be duly executed all as of the date hereinabove written.

Des Moines Area Community College	Metlife
Community College	Business
	
Authorized Signature	Authorized Signature
Ben Norman	Daris Fritz
Board Vice President	VICE President, Learning & Development
Type Name and Title	Type Name and Title
	dfritz@metlife.com
	Email Address
2006 South Ankeny Blvd.	4700 Westown Parkway, Suite 222
Ankeny, IA 50023	West Des Moines, Iowa 50266
Address	Address
2-19-07	11-6-06
Date	Date

260F-4 (03/00)

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Approved as to Form 08/26/96 by DMACC General Counsel

**IOWA JOBS  
TRAINING PROGRAM**

**RETRAINING PROJECT  
TRAINING PLAN**

for

**MetLife Group, Inc.  
Project #1**

August 10, 2006



**Training Plan and Budget  
For  
Metlife  
260F Project #1**

The following Training Plan reflects the expected training activities for Metlife. The company will participate in some, if not all, of the following activities.

The company will document the names and social security numbers of the employees who receive training, and will keep track of specific training received by each employee. All records of training documentation to support the expenditures will be kept according to the categories shown below. They will be submitted for reimbursement as the training progresses.

This training plan has been designed by Metlifestaff with assistance from a DMACC Training Consultant. The Training Plan and Budget are as follows.

	Cost	260F Cost
<b>I. Job Skill Training</b>	<b>\$29,650</b>	<b>\$21,250</b>
Job skill training will cover three areas for this training plan, Industry knowledge, Diversity/ Compliance, System and Product Enhancements. 1. Employees will learn the following: life insurance, financial services, annuities, management, reinsurance, compliance, underwriting and customer service. 2. Employees will develop skills on awareness and sensitivity for diversity and inclusion. Compliance issues are critical because training will explain why it is important for associates at Metlife to comply with information security policies and privacy regulations. 3. Employees will gain a basic understanding of Metlife's products and the systems used to administer them.		
<b>II. Management/Supervisory Skills</b>	<b>\$</b>	<b>\$</b>
<b>III. Materials and Supplies</b>	<b>\$</b>	<b>\$</b>
<b>IV. Administrative Costs</b>	<b>\$3,750</b>	<b>\$3,750</b>
<b>Total</b>	<b>\$33,400</b>	<b>\$25,000</b>

The training began 8-10-06 with completion anticipated 8-10-08. Upon receipt of proper documentation and reimbursement to all providers of training and training that meets guidelines of 260F, DMACC and this training plan will be made on an applied for basis.

## 6. TRAINING PLAN

I. Training start date. 8-10-06

II. Training end date. 8-10-08

III. TOTAL UNDUPLICATED number of employees to be trained. 50

### LIST OF TRAINING ACTIVITIES TO BE PROVIDED

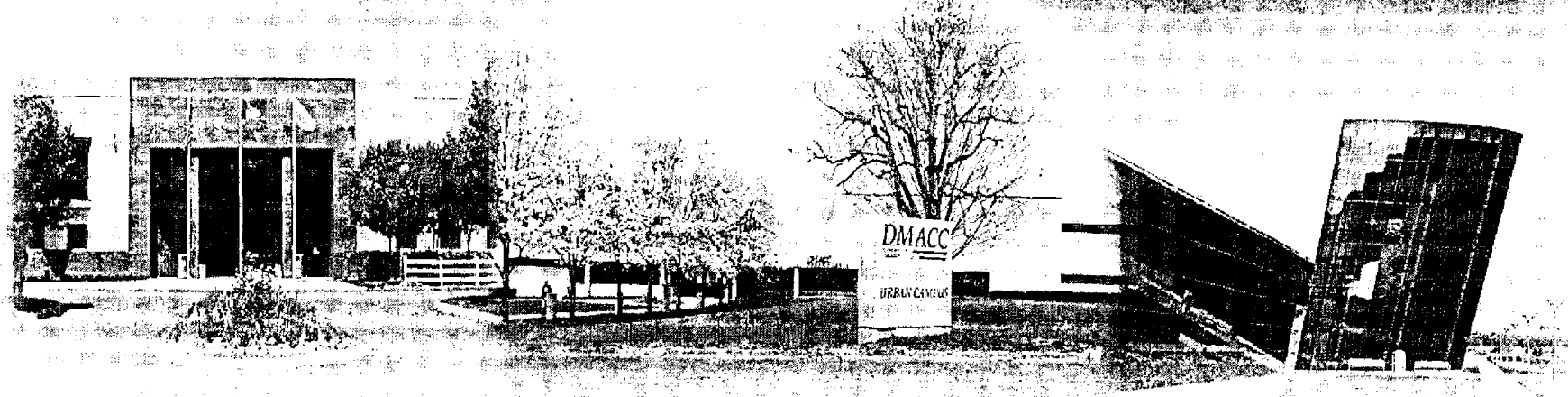
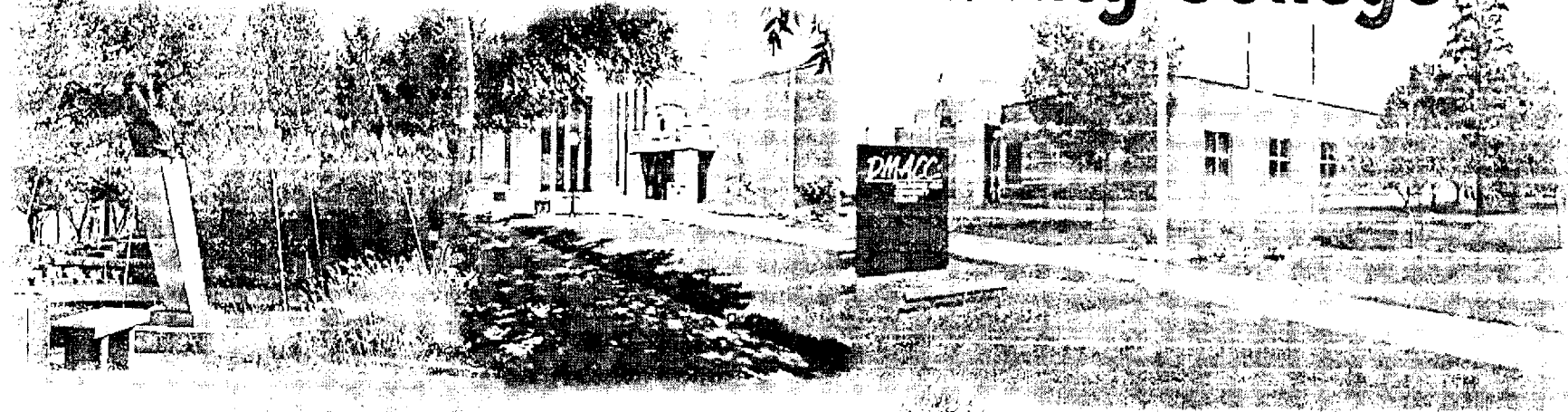
Complete the following chart for each training activity to be provided. Training activities include vocational and skill assessment and testing, consulting, evaluation, job-related training, etc. List each training activity. Include all direct costs associated with each item listed including trainer cost, equipment, materials, supplies, facility cost, transportation, meals, etc. Do not include employee wages. Attach a comprehensive description for each of the listed items. Insert the descriptions immediately following this page.

TRAINING ACTIVITY	TRAINING COST	# TO BE TRAINED	IN KIND MATCH
Industry Knowledge	\$6,613	50	VALUE OF WAGES & BENEFITS: \$16,622
Diversity/Compliance	\$12,500	50	VALUE OF FACILITIES:
System/Product Enhancement	\$10,537	50	VALUE OF EQUIPMENT:
			VALUE OF SUPPLIES:
			OTHER:
			TOTAL IN-KIND MATCH \$16,622
TOTAL TRAINING COST	\$29,250		

Total Training Cost	\$29,250
Admin. Costs +	3,750
Total Project Cost equals	33,400
Company Cash Match -	8,400
IDED Award Amount equals	\$25,000
(Maximum Award \$25,000)	

Business contribution above minimum program match? ☒ Yes ☐ No

# *Des Moines Area Community College*



***MONTHLY FINANCIAL STATEMENTS  
FOR JANUARY 31, 2007  
AND THE SEVEN MONTHS THEN ENDED***

**DES MOINES AREA COMMUNITY COLLEGE  
MONTHLY FINANCIAL REPORT  
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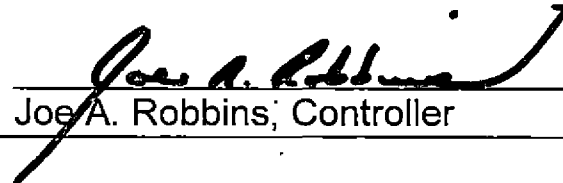
**BALANCE SHEET & ATTACHMENTS:**

- 1 Balance Sheet - All Funds
- 2 Statement of Revenue, Expenditures & Changes in Fund Balance
- 3 Schedule B – Cash In Banks and Investments
- 4 Schedule F - Detail of Liabilities

**BUDGET VS ACTUAL AND COMPARATIVE SUMMARY REPORTS**

- 5 Budget Balance Report All Funds
- 6 Fund 1 Revenue Comparison
- 7 Fund 1 Expense Comparison
- 8 Graph Showing Actual Revenue and Expenses Compared to Prior  
Year for Funds 1, 2 and 7

The financial statements and information listed above has been prepared in accordance with Generally Accepted Accounting Principles and is accurate and complete in all material respects.

  
\_\_\_\_\_  
Joe A. Robbins, Controller

**Des Moines Area Community College**  
**Balance Sheet**  
**January 31, 2007**

	Unrestricted General Fund 1	Restricted General Fund 2	Auxiliary Fund 3	Agency Fund 4	Scholar- ship Fund 5	Loan Fund 6	Plant Fund 7	Total
<b>ASSETS</b>								
<b>Current Assets:</b>								
Cash in Banks and Investments	\$ 9,056,181	\$ 62,559,290	\$ 1,621,396	\$ 811,932	\$ (4,336,818)	\$ (114,324)	\$ 3,290,303	\$ 72,887,960
Accounts Receivable	8,317,624	44,892,796	4,022	89,432	4,473,274	2,663	558,488	58,338,299
Student Loans	-	-	-	-	-	195,181	-	195,181
Deposits & Prepaid Expenses	58,857	-	-	-	-	-	208,088	266,945
Inventories	176,141	-	1,822,827	-	-	-	-	1,998,968
Due to/from Other Funds	-	-	-	-	-	-	-	-
Total Current Assets	17,608,803	107,452,086	3,448,245	901,364	136,456	83,520	4,056,879	133,687,353
<b>Fixed Assets:</b>								
Land, Buildings & Improvements	-	-	-	-	-	-	96,798,396	96,798,396
Equipment, Leased Prop, Books & Films	-	-	-	-	-	-	10,279,073	10,279,073
Less accumulated depreciation	-	-	-	-	-	-	(38,978,673)	(38,978,673)
Total Fixed Assets	-	-	-	-	-	-	68,098,796	68,098,796
<b>TOTAL ASSETS</b>	<b>\$17,608,803</b>	<b>\$ 107,452,086</b>	<b>\$ 3,448,245</b>	<b>\$ 901,364</b>	<b>\$ 136,456</b>	<b>\$ 83,520</b>	<b>\$ 72,155,675</b>	<b>\$201,786,149</b>
<b>LIABILITIES AND FUND BALANCES</b>								
<b>Liabilities:</b>								
Current Liabilities	\$10,925,116	\$ 44,635,414	\$ 156,977	\$ 13,322	\$ 14,133	\$ -	\$ 213,532	\$ 55,958,494
Long Term Liabilities	-	56,134,263	-	-	-	-	10,096,845	66,231,108
Deposits Held in Custody for Others	8,125	-	-	888,042	-	-	-	896,167
Total Liabilities	10,933,241	100,769,677	156,977	901,364	14,133	-	10,310,377	123,085,769
<b>Fund Balance:</b>								
Unrestricted	6,675,562	-	3,291,268	-	-	-	-	9,966,830
Restricted-Specific Purposes	-	6,682,409	-	-	122,323	83,520	3,836,502	10,724,754
Net Investment in Plant	-	-	-	-	-	-	58,008,796	58,008,796
Total Fund Balance	6,675,562	6,682,409	3,291,268	-	122,323	83,520	61,845,298	78,700,380
<b>TOTAL LIABILITIES &amp; FUND BAL</b>	<b>\$17,608,803</b>	<b>\$ 107,452,086</b>	<b>\$ 3,448,245</b>	<b>\$ 901,364</b>	<b>\$ 136,456</b>	<b>\$ 83,520</b>	<b>\$ 72,155,675</b>	<b>\$201,786,149</b>

**Des Moines Area Community College**  
**Statement of Revenue, Expenditures and Changes in Fund Balances**  
**For the Seven Months Ended January 31, 2007**

	<u>Unrestricted Fund 1</u>	<u>Restricted Fund 2</u>	<u>Auxiliary Fund 3</u>	<u>Agency Fund 4</u>	<u>Scholarship Fund 5</u>	<u>Loan Fund 6</u>	<u>Plant Fund 7</u>	<u>Total</u>
<b>Revenue:</b>								
Tuition and Fees	\$ 21,426,989	\$ 11,160	\$ 95,158	\$ 244,885	\$ -	\$ -	\$ -	\$ 21,778,192
Local Support (Property Taxes)	3,116,742	4,255,811	-	-	-	-	3,116,712	10,489,265
State Support	13,818,928	1,239,853	835	786,487	-	-	93,007	15,939,110
Federal Support	908,531	934,412	-	82,477	4,296,590	-	-	6,222,010
Sales and Services	181,199	-	7,331,733	440,208	-	-	21,153	7,974,293
Training Revenue / Fund 1 ACE	1,292,675	6,275,780	-	-	-	-	-	7,568,455
Other Income	750,293	1,348,216	317,896	241,642	818	129	24,965	2,683,959
<b>Total Revenue</b>	<u>41,495,357</u>	<u>14,065,232</u>	<u>7,745,622</u>	<u>1,795,699</u>	<u>4,297,408</u>	<u>129</u>	<u>3,255,837</u>	<u>72,655,284</u>
<b>Transfers In - General</b>	<u>985,101</u>	<u>964,053</u>	<u>125,723</u>	<u>122,244</u>	<u>375,609</u>	<u>12,900</u>	<u>843,100</u>	<u>3,428,730</u>
<b>Total Revenue and Transfers In</b>	<u>42,480,458</u>	<u>15,029,285</u>	<u>7,871,345</u>	<u>1,917,943</u>	<u>4,673,017</u>	<u>13,029</u>	<u>4,098,937</u>	<u>76,084,014</u>
<b>Expenditures:</b>								
Instruction	22,320,318	6,565,398	-	-	-	-	-	28,885,716
Academic Support	4,630,888	64,219	-	-	-	-	-	4,695,107
Student Services	3,396,247	520,134	-	-	-	-	-	3,916,381
Institutional Support	7,411,832	3,017,054	-	-	-	-	-	10,428,886
Operation and Maintenance of Plant	3,403,062	667,727	-	-	-	-	-	4,070,789
Auxiliary Enterprise Expenditures	-	-	7,826,220	-	-	-	-	7,826,220
Scholarship Expense	-	-	-	-	4,630,686	-	-	4,630,686
Loan Fund Expense	-	-	-	-	-	-	-	-
Plant Fund Expense	-	-	-	-	-	-	4,333,760	4,333,760
Agency Fund Expense	-	-	-	1,741,450	-	-	-	1,741,450
<b>Total Expenditures</b>	<u>41,162,347</u>	<u>10,834,532</u>	<u>7,826,220</u>	<u>1,741,450</u>	<u>4,630,686</u>	<u>-</u>	<u>4,333,760</u>	<u>70,528,995</u>
<b>Transfers Out - General</b>	<u>1,085,968</u>	<u>1,820,446</u>	<u>300,000</u>	<u>127,794</u>	<u>94,522</u>	<u>-</u>	<u>-</u>	<u>3,428,730</u>
<b>Total Expenditures and Transfers Out</b>	<u>42,248,315</u>	<u>12,654,978</u>	<u>8,126,220</u>	<u>1,869,244</u>	<u>4,725,208</u>	<u>-</u>	<u>4,333,760</u>	<u>73,957,725</u>
<b>Net Increase (Decrease) for the Period</b>	232,143	2,374,307	(254,875)	48,699	(52,191)	13,029	(234,823)	2,126,289
<b>Fund Balance at Beginning of Year</b>	<u>6,443,419</u>	<u>4,308,102</u>	<u>3,546,143</u>	<u>811,860</u>	<u>174,514</u>	<u>70,491</u>	<u>62,080,121</u>	<u>77,434,650</u>
<b>Fund Balance at End of Period</b>	<u>\$ 6,675,562</u>	<u>\$ 6,682,409</u>	<u>\$ 3,291,268</u>	<u>\$ 860,559</u>	<u>\$ 122,323</u>	<u>\$ 83,520</u>	<u>\$ 61,845,298</u>	<u>\$ 79,560,939</u>

**DES MOINES AREA COMMUNITY COLLEGE**

**INVESTMENT RECAP**

January 31, 2007

**BANK INVESTMENTS**

<u>Bank</u>	<u>Amount</u>	<u>Rate</u>	<u>Maturity</u>
Bankers Trust	\$ 10,086,609	4.74%	Money Market
Various Checking Accounts	\$ 497,686	2.40%	Checking Accounts
Wells Fargo Bank - Ankeny	\$ 28,314	3.81%	Money Market
<b>Sub Total</b>	<b>\$ 10,612,609</b>		

**ISJIT INVESTMENTS**

<u>Bank</u>	<u>Amount</u>	<u>Rate</u>	<u>Maturity</u>
Federal Home Loan Bank	\$ 500,000	5.26%	February 15, 2007
Federal Home Loan Mortgage Corporation	\$ 1,303,000	5.25%	February 15, 2007
Federal Home Loan Mortgage Corporation	\$ 700,000	5.22%	February 27, 2007
Federal Home Loan Mortgage Corporation	\$ 1,000,000	5.22%	February 27, 2007
Boone Bank and Trust - Boone	\$ 1,500,000	5.25%	March 2, 2007
State Bank and Trust - Nevada	\$ 1,000,000	5.25%	March 2, 2007
Federal National Mortgage Association	\$ 500,000	5.26%	March 2, 2007
Federal National Mortgage Association	\$ 1,000,000	5.29%	March 30, 2007
First American Bank	\$ 4,000,000	5.43%	April 6, 2007
Federal Home Loan Bank	\$ 500,000	5.25%	April 11, 2007
Boone Bank and Trust - Boone	\$ 1,000,000	5.48%	April 25, 2007
Federal Home Loan Bank	\$ 1,000,000	5.29%	April 27, 2007
Federal National Mortgage Association	\$ 975,000	5.26%	May 4, 2007
Community State Bank - Ankeny	\$ 3,000,000	5.48%	May 31, 2007
US Bank - Des Moines	\$ 1,115,151	3.96%	May 31, 2007
US Bank - Des Moines	\$ 1,486,938	4.50%	May 31, 2007
US Bank - Des Moines	\$ 1,617,687	4.50%	May 31, 2007
US Bank - Des Moines	\$ 753,538	4.18%	May 31, 2007
Community State Bank - Ankeny	\$ 2,000,000	5.39%	June 1, 2007
US Bank - Des Moines	\$ 1,000,000	3.98%	July 1, 2007
Boone Bank and Trust - Boone	\$ 2,000,000	5.54%	July 24, 2007
First American Bank	\$ 2,000,000	5.43%	July 30, 2007
Federal National Mortgage Association	\$ 500,000	5.24%	August 8, 2007
Boone Bank and Trust - Boone	\$ 500,000	5.20%	August 27, 2007
Community State Bank - Ankeny	\$ 1,500,000	5.25%	September 4, 2007
Federal Home Loan Bank	\$ 500,000	5.26%	October 12, 2007
Federal Home Loan Bank	\$ 405,000	5.27%	October 12, 2007
Federal Home Loan Bank	\$ 250,000	5.37%	October 26, 2007
Federal Home Loan Mortgage Corporation	\$ 500,000	5.23%	November 2, 2007
Federal Home Loan Bank	\$ 680,000	5.22%	November 7, 2007
Federal Home Loan Bank	\$ 400,000	5.17%	November 15, 2007
US Bank - Des Moines	\$ 106,078	4.05%	November 30, 2007
US Bank - Des Moines	\$ 65,368	4.35%	November 30, 2007
US Bank - Des Moines	\$ 770,050	4.67%	May 31, 2008
US Bank - Des Moines	\$ 1,325,000	4.51%	May 31, 2008
US Bank - Des Moines	\$ 500,000	4.20%	July 1, 2008
ISJIT Diversified Fund	\$ 24,322,541	4.97%	Money Market
<b>Total ISJIT Investments</b>	<b>\$ 62,275,351</b>		
<b>Grand Total of Investments</b>	<b>\$ 72,887,960</b>		

Grand Total Weighted Average

5.00%

**DES MOINES AREA COMMUNITY COLLEGE**

**Detail of Liabilities**

**January 31, 2007**

	<u>Unrestricted</u> <u>General</u> <u>Fund 1</u>	<u>Restricted</u> <u>General</u> <u>Fund 2</u>	<u>Auxiliary</u> <u>Fund 3</u>	<u>Agency</u> <u>Fund 4</u>	<u>Scholarship</u> <u>Fund 5</u>	<u>Loan</u> <u>Fund 6</u>	<u>Plant</u> <u>Fund 7</u>	<u>Total</u>
<b>Payables:</b>								
Trade Accounts Payable	\$ (26,866)	\$ 584	\$ 49,977	\$ 13,322	\$ 14,133	\$ -	\$ 49,505	\$ 100,655
Long Term Payables (Bonds)	-	56,520,000	-	-	-	-	10,090,000	66,610,000
Unamortized Discount on Bonds	-	(385,737)	-	-	-	-	(12,476)	(398,213)
Unamortized Premium on Bonds	-	-	-	-	-	-	19,321	19,321
Interest Payable	-	354,802	-	-	-	-	80,574	435,376
<b>Accrued Liabilities:</b>								
Wages and Salary	3,382,042	2,228,190	57,000	-	-	-	-	5,667,232
Accrued Vacation	950,000	80,000	50,000	-	-	-	11,000	1,091,000
Early Retirement - Insurance	-	3,179,811	-	-	-	-	-	3,179,811
Employee deductions and benefits	(637,798)	-	-	-	-	-	-	(637,798)
<b>Due to Other Funds:</b>	-	-	-	-	-	-	-	-
<b>Due to DMACC Foundation:</b>	-	-	-	-	-	-	-	-
<b>Deferred Revenue:</b>								
Tuition and Fees	7,206,871	-	-	-	-	-	-	7,206,871
Property Tax	-	-	-	-	-	-	-	-
Other	700	-	-	-	-	-	72,453	73,153
Grants and Contracts	-	-	-	-	-	-	-	-
260E Bond Retirement Revenue	-	15,375,620	-	-	-	-	-	15,375,620
260E Training Funds	-	20,284,795	-	-	-	-	-	20,284,795
260E Administrative Fees	-	3,131,612	-	-	-	-	-	3,131,612
<b>Other Liabilities:</b>								
Funds Held in Trust / Deposits	8,125	-	-	27,483	-	-	-	35,608
Fund Balance	-	-	-	860,559	-	-	-	860,559
Deferred Compensation Account	50,167	-	-	-	-	-	-	50,167
<b>Total</b>	<b>\$ 10,933,241</b>	<b>\$ 100,769,677</b>	<b>\$ 156,977</b>	<b>\$ 901,364</b>	<b>\$ 14,133</b>	<b>\$ -</b>	<b>\$ 10,310,377</b>	<b>\$ 123,085,769</b>



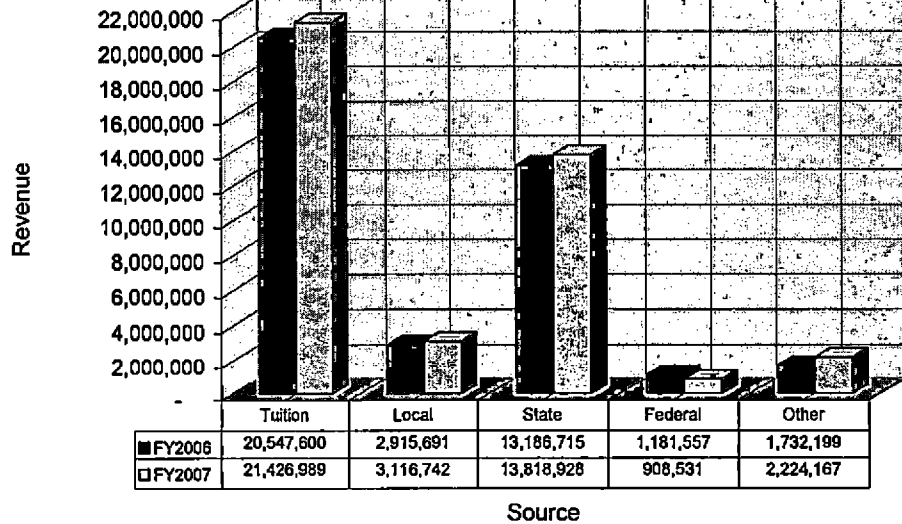
**Des Moines Area Community College**  
**Fiscal Year Ending June 30, 2007 Budget Report**  
**Summary by Fund (All Funds)**  
**For The Seven Months Ended January 31, 2007**

<u>Fund Name</u>	<u>Fund Number</u>	<u>Board Approved Budget</u>	<u>Working Budget</u>	<u>Amount Received/ Expended</u>	<u>Budget Commitments</u>	<u>Working Budget Balance</u>
<b>Revenue</b>						
Unrestricted Current	1	\$ 73,565,323	\$ 73,693,894	\$ 42,480,458		\$ 31,213,436
Restricted Current	2	32,703,772	34,553,981	15,029,285		19,524,696
Auxiliary	3	9,539,780	9,579,780	7,871,345		1,708,435
Agency	4	813,020	4,398,426	1,917,943		2,480,483
Scholarship	5	10,596,445	10,584,445	4,673,017		5,911,428
Loan	6	12,900	12,900	13,029		(129)
Plant (Note 1)	7	7,983,460	8,033,460	4,098,937		3,934,523
<b>Total Revenue</b>		<b>\$ 135,214,700</b>	<b>\$ 140,856,886</b>	<b>\$ 76,084,014</b>		<b>\$ 64,772,872</b>
<b>Expenditures</b>						
Unrestricted Current	1	\$ 73,627,064	\$ 73,855,711	\$ 42,248,315	\$ 19,348,213	\$ 12,259,183
Restricted Current	2	31,960,049	34,198,637	12,654,978	1,441,973	20,101,686
Auxiliary	3	9,236,954	9,443,752	8,126,220	1,233,131	84,401
Agency	4	783,968	4,410,634	1,869,244	1,060,016	1,481,374
Scholarship	5	10,682,445	10,693,445	4,725,208	-	5,968,237
Loan	6	12,900	12,900	-	-	12,900
Plant (Note 1)	7	10,289,221	11,945,757	4,333,760	1,445,740	6,166,257
<b>Total Expenditures</b>		<b>\$ 136,592,601</b>	<b>\$ 144,560,836</b>	<b>\$ 73,957,725</b>	<b>\$ 24,529,073</b>	<b>\$ 46,074,038</b>

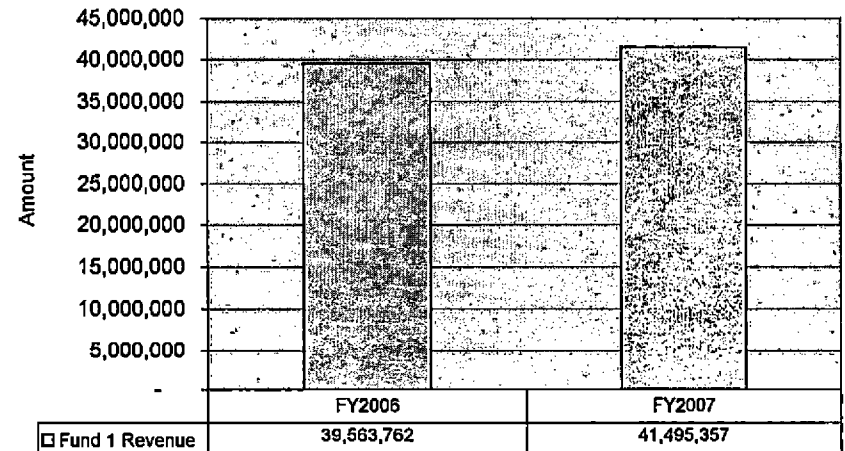
Note 1: The Plant Fund is presented on a cash basis consistent with the published budget.

**Des Moines Area Community College  
Revenue Comparison With Prior Year  
For The Seven Months Ended January 31, 2007**

**Fund 1 Revenue Comparison by Source  
January 31, 2007**

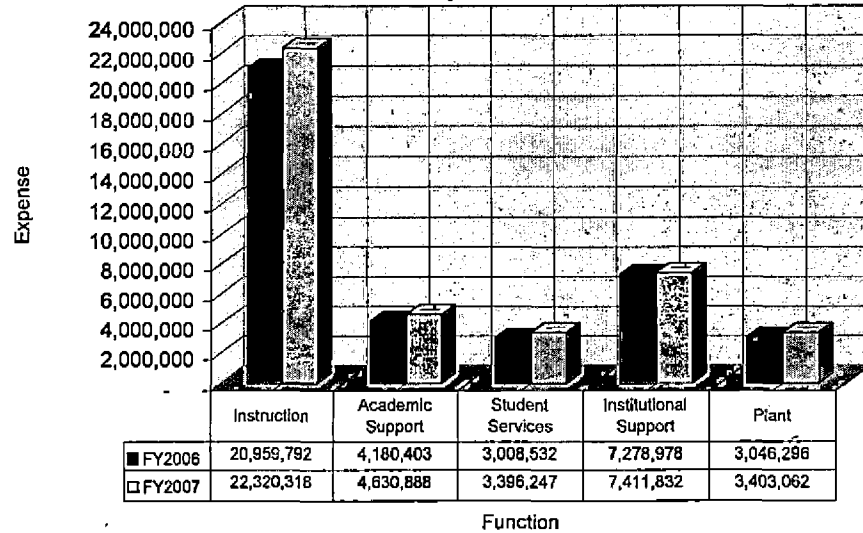


**Fund 1 Revenue  
January 31, 2007**

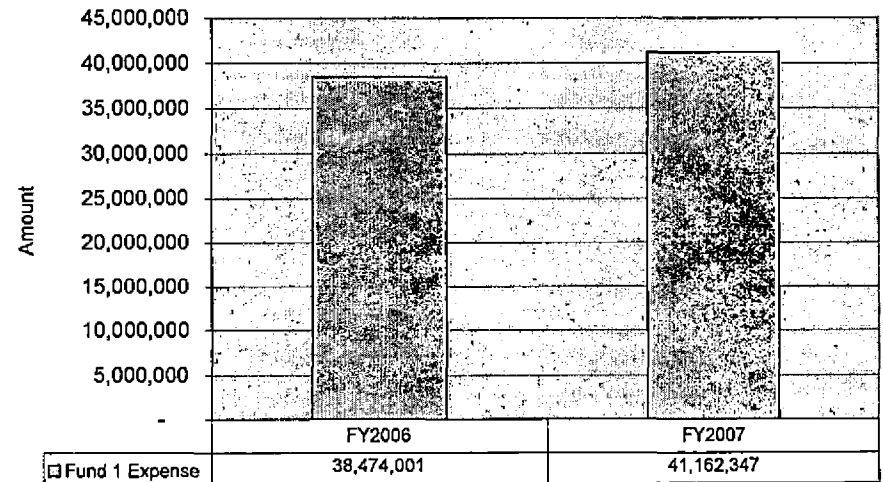


Des Moines Area Community College  
Expense Comparison With Prior Year  
For The Seven Months Ended January 31, 2007

**Fund 1 Expense Comparison by Function  
January 31, 2007**



**Fund 1 Expense  
January 31, 2007**



**BASIC REVENUE AND EXPENDITURES  
(Including Transfers)  
For The 7 Months Ended January 31, 2007**

